

## AGENDA

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD

**Place:** Mere Social Club, White Rd, Mere BA12 6EY

**Date:** Wednesday 16 October 2013

**Time:** 7.00 pm

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Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### Wiltshire Councillors

Cllr Tony Deane

Cllr Peter Edge

Cllr Jose Green (Chairman)

Cllr George Jeans (Vice Chairman)

Cllr Bridget Wayman

Tisbury

Wilton and Lower Wylde Valley

Fovant and Chalke Valley

Mere

Nadder and East Knoyle



Items to be considered	Time
<p>1 <b>Welcome and Introductions</b></p>	
<p>2 <b>Apologies for Absence</b></p>	
<p>3 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 <b>Minutes</b> (<i>Pages 3 - 14</i>)</p> <p>To confirm as a correct record and sign the minutes of the previous meeting held on Wednesday 17 July 2013.</p>	
<p>5 <b>Matters Arising</b></p> <p>The Board will discuss any matters arising from the minutes of the last meeting.</p>	
<p>6 <b>Chairman's Announcements</b> (<i>Pages 15 - 18</i>)</p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> <li>• What Matters to you Survey</li> <li>• JSA Update</li> <li>• Community Speedwatch Re-launch</li> </ul>	
<p>7 <b>Current Consultations</b> (<i>Pages 19 - 20</i>)</p> <p>To note the information on current consultations, attached to the agenda.</p> <p>To take part and for further information, visit the consultation portal:  <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></p>	
<p>8 <b>Leader of the Council Councillor Jane Scott</b></p> <p>Councillor Jane Scott, Leader of the Council will provide updates on:</p> <ul style="list-style-type: none"> <li>• The Wilton Cycle race</li> <li>• The Business Plan</li> <li>• And will take any questions from the floor</li> </ul>	<p><b>7:15</b></p>

9 **Update on Area Board priorities in 2012/13 (Pages 21 - 40)** 7.35pm

The Board members will:

1. Note the attached 6 month updates from Mere & District Chamber of Trade, Tisbury Business Association and Wilton & District Business Chamber following the Area Board's project funding in 2012/13.
2. Consider the recommendation for incorporating expenses to populate a new 'Discover Nadder' website following the Councillor Led Initiative in 2012/13 to support the sustainable rural tourism programme.
3. Note the update on Area Board priorities.

Supporting documents are attached to the agenda.

10 **Partner and Community Updates (Pages 41 - 66)** 7.40pm

To note the following written updates attached to the agenda:

- a) Police – Neighbourhood Policing Teams
- b) Youth
- c) PCC Office
- d) Fire
- e) Wiltshire Council Items for Information
- f) Wilton Town/Community Team minutes from 18 July 2013

The Board will also receive verbal updates from Partner Organisations and Groups, these will include:

- g) Speed Indicator Devices (SIDs)

***Note: If you are planning to provide a verbal update we ask that you contact the Community Area Manager or the Democratic Services Officer, prior to the start of the meeting.***

***Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.***

11 **Youth Project Funding 2013/14 (Pages 67 - 72)** 8.05pm

The Board will consider the recommendation to ring-fence £10,000 for Youth Project Funding in 2013/14, according to the criteria and process in the attached documents.

12	<p><b>Area Board Priorities for 2013/14 - Footpaths and Volunteering</b></p> <p>To receive an update from the Chairman and Community Area Manager on the recent consultation on Area Board priorities for 2013/14.</p>	8.10pm
13	<p><b>Tisbury Community Campus Update</b></p> <p>To receive an update from the Tisbury Campus Shadow Community Operations Board (SCOB).</p> <p><i>Cllr Tony Deane</i></p>	8.20pm
14	<p><b>Community Area Transport Group (CATG) Update</b> <i>(Pages 73 - 82)</i></p> <p>To receive an update from the Chairman of the CATG, and to note the minutes from the last CATG meeting held on 10 September 2013.</p> <p><i>Cllr Tony Deane</i></p>	8.25pm
15	<p><b>Community Area Grants</b> <i>(Pages 83 - 106)</i></p> <p>The Board members will consider 4 applications for funding from the Community Area Grants Scheme:</p> <ol style="list-style-type: none"> <li>1. Mere Bowls Club - new changing rooms</li> <li>2. The Chris Brown Day Centre –club events</li> <li>3. Fovant Youth Club –start-up costs for a cookery project</li> <li>4. Seeds4Success – South West Wiltshire footpath improvement programme</li> </ol>	8.30pm
16	<p><b>Community Issues System</b> <i>(Pages 107 - 110)</i></p> <p>To note the Issues update report and to consider the proposals to close selected Issues as detailed in the attached report.</p>	8.55pm
17	<p><b>Close</b></p>	9.00pm

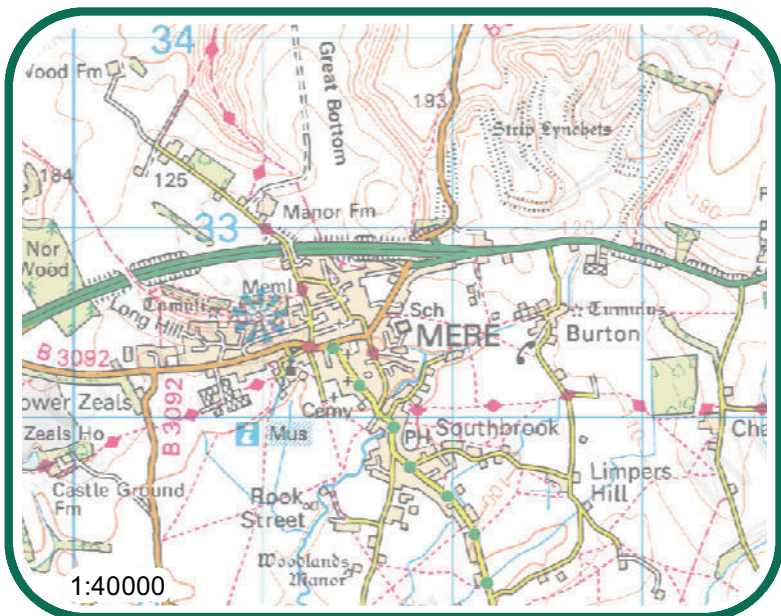
**Future Meeting Dates**

Wednesday 11 December 2013  
Bishopstone Village Hall  
**Starting at 6.30pm** – Youth Grants

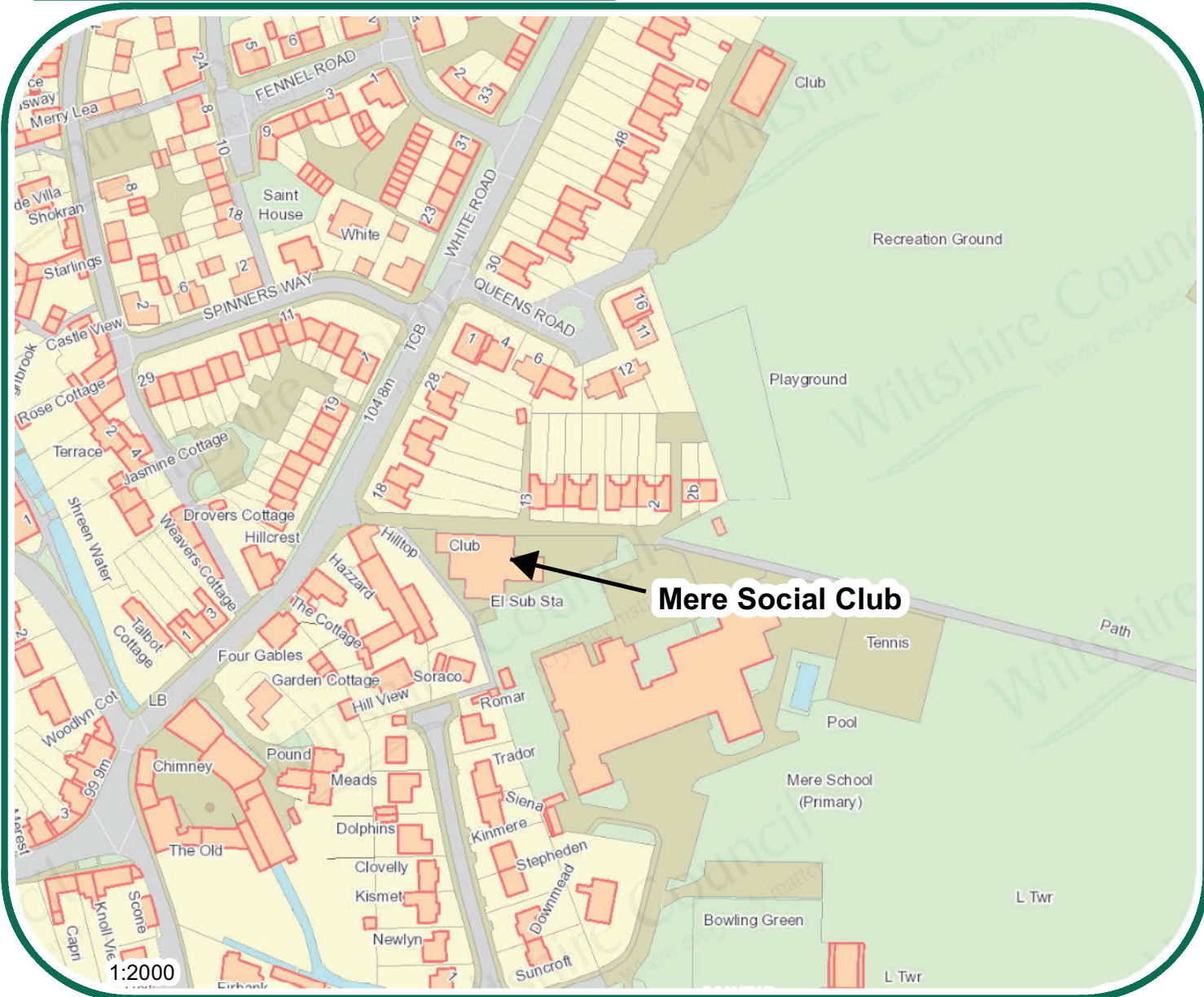
Wednesday 5 February 2014  
Venue TBC  
7.00pm Start



# Agenda Item 1



**Mere Social Club,  
White Rd,  
Mere,  
BA12 6EY**







# MINUTES

**Meeting:** SOUTH WEST WILTSHIRE AREA BOARD  
**Place:** New Remembrance Hall, Remembrance Field, Charlton SP7 0PL  
**Date:** 17 July 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jose Green, Cllr Tony Deane, Cllr Peter Edge and Cllr Bridget Wayman

### **Wiltshire Council Officers**

Stephen Harris, Community Area Manager

Lisa Moore, Democratic Services Officer

Jaki Farrell, Team Leader - Integrated Youth Services

Rebecca MZadeh, Community Coordinator – Highways and Streetscene

### **Town and Parish Councillors**

Ansty Parish Council – M Brewer & J Foy

Bishopstone Parish Council – J Thompson

Quidhampton Parish Council – K Taylor

Sedgehill and Semley Parish Council – G Purdue

Tisbury Parish Council – J Amos & P Chave

### **Partners**

Wiltshire Police – Sergeant Neil Duffin

Wiltshire Fire and Rescue Service – Mike Franklin

**Total in attendance: 28**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Jose Green welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Councillor George Jeans – Board member.</li> <li>• Claire Churchill – Fovant PC</li> <li>• Roger Weaver – Bowerchalke PC</li> <li>• Jeani Grant – Swallowcliffe PC</li> <li>• Mike Ash – Bishopstone PC</li> <li>• Nigel Lefroy – Burcombe PC</li> <li>• Eunice Beer – Tenants Group</li> <li>• John Pendrill – Donhead St Mary PC</li> <li>• Phil Matthews – Wilton TC &amp; Mayor of Wilton</li> <li>• Mike Leonard &amp; Ron McKinlay – Volunteer Coordinators for the Digital Literacy Project</li> <li>• Inspector Alan Webb - Police</li> </ul>
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Wednesday 5 June 2013 were agreed as a correct record and signed by the Chairman.</p>
5	<p><u>Matters Arising</u></p> <p>Mike Franklin of Wiltshire Fire &amp; Rescue Service, noted that at the last meeting the Board had requested further information regarding the spike in figures for the month of May. Station Manager Dave Dunford had put this down to a number of accidents along the A303.</p> <p>Cllr Wayman asked for further information relating to accidents along the A303. Steve Harris, Community Area Manager agreed to request the information from the Station Manager for the next meeting.</p> <p><b>Action: CAM to request further information relating to accidents along A303 from the Salisbury Station Manager.</b></p>

	<p>Cllr Deane noted that he had requested a list of response times for the Tisbury Community Area for the Campus.</p> <p>Mike confirmed that Cllr Deane's request had been received and was being processed.</p> <p>Cllr Deane noted that the Community Speed Watch (CSW) scheme in Dinton and Teffont was still experiencing difficulties in processing the data, however it was understood that this would improve in September once the new CSW administrative posts were in place.</p> <p>Sergeant Neil Duffin added that during the interim period, the Neighbourhood Policing Teams were assisting with processing the data.</p>
6	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> <li>• Congratulations were given to PC Pete Jung (community beat manager for Wilton Rural) who had been recognised in the Local Bobby category of the NFU Mutual awards, for his efforts which included arranging regular Farm Watch surveillance. He is greatly appreciated within the community.</li> <li>• Some villages had been dissatisfied that grass cutting had been behind schedule, the wider issue had been discussed at Full Council and the grass cutting was now back on schedule.</li> <li>• There was a call for volunteers to take part in trialling and commenting on cycling routes through the AONB areas within the community areas. A similar scheme for walking routes had already been rolled out, the final versions of those would be promoted in due course. Anyone interested could sign up to the scheme by contacting Steve Harris.</li> <li>• The results of the Area Board Satisfaction Survey carried out earlier in the year were attached to the agenda. The results had indicated that people in the South West would be interested in changing the start time of the Area Board meetings. The Chairman asked those present whether they would like an earlier start time, those present did not express a preference either way.</li> </ul>
7	<p><u>Current Consultations</u></p> <p>The Community Area Manager displayed current consultations on the display screen, these included:</p> <ul style="list-style-type: none"> <li>• Carers Voice</li> </ul>

	<ul style="list-style-type: none"> <li>• Bus Route Review</li> <li>• Sun Awareness</li> <li>• Housing Needs Survey</li> </ul> <p>To view and take part in current consultations online, follow the link:  <a href="http://www.wiltshire.gov.uk/council/consultations.htm">http://www.wiltshire.gov.uk/council/consultations.htm</a></p>
8	<p><u>Community Conversation - Priorities and Projects for 2013/14</u></p> <p>The Community Area Manager explained that during 2012/13 the Area Board held a community event which had identified three main themes. These were:</p> <ol style="list-style-type: none"> <li>1. Economy, Jobs and Skills</li> <li>2. Health and the Environment</li> <li>3. Housing</li> </ol> <p>Due to the limited number of attendees at the meeting, the Board decided to postpone the group discussions which had been planned and would instead circulate a survey to the Community Area Network to establish tangible ideas for Area Board priorities for 2013/14.</p> <p><b>Action: Community Area Manager to circulate survey.</b></p>
9	<p><u>Partner and Community Updates</u></p> <p><u>Police – Sergeant Neil Duffin</u>  There were no major updates, current priorities continued to focus on non-dwelling burglaries. In the areas where the NPT was assisting with Community Speed Watch (CSW) they had seen some success.</p> <p><u>Fire – Mike Franklin</u>  Five fires had been reported during June, three of these were accidental, and one was a combine harvester fire.  There had been a barn fire in Swallowcliffe, which had been caused by the overheating of newly baled hay which led to spontaneous combustion; a second barn fire was prevented by the firemen pulling out the bales from the barn before they also caught fire.  Mike also spoke about the risks of using Chinese lanterns and drivers throwing out cigarette stubs on to dry grass verges.</p> <p><u>Youth – Jaki Farrell</u>  A copy of the written update given at the meeting is attached to the end of these minutes.</p> <p><u>Highways Update</u>  A written update was attached to the agenda.</p> <p><u>Speed Indicating Devices (SIDs)</u></p>

An update would be given at the next meeting. For information on how to tackle perceived speeding in your village, contact Steve Harris, Community Area Manager.

#### Shaftesbury Neighbourhood Development Plan (SNDP)

Sue from Shaftesbury, explained that they were currently out for public consultation on what people wanted for Shaftesbury. Negotiation was underway with Tisbus to circulate the SNDP information on the buses, which could then visit the villages surrounding Shaftesbury, in order for the communities to participate in the consultation. An online survey would also be available soon.

The Chairman offered assistance in circulating the SNDP consultation information via the Community Area Manager.

#### Wiltshire Online Update

A written update was attached to the agenda.

The Chairman explained that Government had announced a 2 year delay in Broadband provision across the country.

However work had already begun to install Broadband in four locations across Wiltshire, in the south of the county the two locations were Alderbury and Downton. It was hoped that across the South West, there would be a 96% coverage achieved.

The Board was actively working to ensure that the South West Wiltshire (SWW) community areas received their share of the funding available.

Once work starts within the SWW area, a member of the Wiltshire Online team would attend to provide an update.

Questions and comments included:

- Would there be a minimum community size which would determine who would get the Broadband provision? Answer: It was thought that it would depend on whether or not there was a green telecoms cabinet within community.
- Cllr Deane would request a list of where the green telecoms cabinets were within the SWW community area.

**Action: Cllr Deane to request a list detailing the location of the green telecoms cabinets across SWW.**

#### Digital Literacy – Volunteer Coordinator

Following the online event which was held in Mere during April, one volunteer had signed up to become a Digital Champion and three registered learners were

	<p>now assigned to him.</p> <p><u>Wiltshire Neighbourhood Plans</u> A copy of the Neighbourhood Planning update is attached to these minutes.</p> <p><u>Wiltshire Good Neighbours – Anne Marie Dean</u> There were 2½ Good Neighbour volunteers covering the Mere, Tisbury and Wilton community areas, with 169 clients using the service last year.</p> <p>The aim of the service is to help elderly and vulnerable people within the community to access resources already available. A recent tea event was held at the Angel Tea Rooms in Mere. Further events were planned for September, October and December. Future aims included setting up luncheon clubs and assisting the volunteers to become self running. The Tibus was taking people from the outlying villages into Dinton.</p>
10	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane gave an update on behalf of the Shadow Campus Operations Group (SCOB).</p> <ul style="list-style-type: none"> <li>• The first learning and skills courses would be available from September 2014.</li> <li>• A ribbon cutting ceremony was planned for June 015.</li> <li>• A public consultation on proposals for the Campus would take place during early September 2013.</li> <li>• The Architect had met with Stakeholders.</li> <li>• Information on the availability of incubator units would be circulated to gain interest.</li> <li>• Yeovil College will pursue the courses outlined for 2014. Wiltshire College have gone away to see which courses they could offer for September 2014.</li> <li>• There had been some interest in the proposals to move the library from the high street, up to the campus. Cllr Deane had offered to take these people to the Devizes campus in September to enable them to see one up and running.</li> </ul> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• Could the Architect be asked to liaise with Tisbury Arts Group, as they have not been in contact with him yet. <u>Answer:</u> Cllr Deane would feed back to the Architect</li> <li>• Which courses would be available in September 2014? <u>Answer:</u> Initially there would be courses in Health and Social Care and IT. The Café could be used as a teaching point. There was a possibility that there could also be a uniformed public service type course.</li> <li>• Could any other courses be added to the list for September 2014, such as an agricultural course? <u>Answer:</u> We need to start with the list we have</li> </ul>

already and increase the courses once we have started in September.

11

Community Area Transport Group (CATG) Update

Councillor Tony Deane provided an update to the Board. In addition to the allocated CATG budget for 2013/14 the Area Board could submit bids for funding to the Substantive Scheme.

Two possible schemes for funding from the Substantive Scheme were; a scheme in Fovant and one at the Community Shop in Broadchalke. If both schemes were successful, then CATG would recommend allocating approximately £10,000 to each.

Last year the council started a review of unclassified and C roads. At the last meeting of the CATG, they decided to wait on prioritising the 2 roads (C12 & C57) within the SWW community areas. The findings of the C12 review would be brought to the next CATG meeting.

Following the update the Board considered the recommendations for funding from the CATG budget for 2013/14, as detailed in the report attached to the agenda.

**Decision**

**The South West Wiltshire Area Board approved to release CATG funding for 2013/14 to the following projects:**

<b>Scheme</b>	<b>Estimated Total Cost</b>	<b>Amount Allocated by CATG</b>	<b>Notes and Actions Required</b>
Weight limit signage in Water Street, Mere	£500	£250	£250 contribution to be requested from Mere Parish Council
Layby and bus stop opposite new community shop in Broad Chalke	£31,000	£10,000	CATG funding would be offered as part of a substantive CATG funding bid. Decision likely to be made in July/August 2013.
Fovant triangle project on A30	Consultants are currently fully costing this scheme	£10,000	CATG funding would be offered as part of a substantive CATG funding bid. Decision likely to be made in July/August 2013.
<b>Total</b>	<b>Unknown</b>	<b>£20,250</b>	



12	<p><u>Community Area Grants</u></p> <p>The Area Board considered 3 applications for funding from the Community Area Grants Scheme for 2013/14. Applicants present were invited to speak in support of their application, following discussion the Board members voted on each application in turn.</p> <p><b><u>Decision</u></b>  <b>Chalke Valley Sports Centre (on behalf of Broad Chalke PC) was awarded £4,900 towards a new boiler and water softener.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2013/14 and demonstrated a link to the Wiltshire Community Plan for 2011/2026 as detailed in the Officer's report.</i></b></p> <p><b><u>Decision</u></b>  <b>Semley Village Hall was awarded £5,000 towards new play equipment and a nature garden.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2013/14 and demonstrated a link to the Wiltshire Community Plan for 2011/2026 as detailed in the Officer's report.</i></b></p> <p><b><u>Decision</u></b>  <b>The application from Wilton Village Shopping Management Ltd was deferred until the next Area Board meeting.</b></p> <p><b><u>Reason</u></b>  <b><i>The Area Board advised that the applicant should meet with the Wilton Town Council to enable them to work together on a revised application for this project. The Board advised that the new bid should be submitted by the Town Council and that Wilton Village Shopping Management Ltd make contributions to the scheme.</i></b></p>
13	<p><u>Community Issues System</u></p> <p>The Community Area Manager gave an update on the Community Issue System:</p> <ul style="list-style-type: none"> <li>• Issue 2611 – the Signs in Swallowcliffe have now been erected.</li> <li>• Issue 2811 – Obstructive parking in Bowerchalke had been addressed.</li> <li>• Issue 1312 – A local resident in Dinton had indicated that they would be willing to carry out a Lorry Watch in the area.</li> <li>• The Area Board had previously allocated funding for renewal of some white lines. This work would be completed by the time of the next CATG meeting.</li> <li>• Additional parking spaces had been requested in Barford, Tisbury and Fovant.</li> <li>• To log a pothole people should call CLARENCE on 0800 232323.</li> </ul>

14	<p><u>Close</u></p> <p>The Chairman wished Steve Harris the best of luck with the imminent arrival of his child and then closed the meeting.</p> <p>The next meeting of the South west Wiltshire Area Board will be held on Wednesday 16 October 2013, 7.00pm at Mere Social Club.</p>
<p><u>Attachment - Youth Update</u></p>	

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## Integrated Youth Service – Youth Work Team

### Report to South West Wiltshire Community Area Board – 17<sup>th</sup> July 2013

The past couple of months have seen young people continue to engage positively in a variety of opportunities through open access sessions at the Development Centres for Young People in Mere, Tisbury and Wilton. Through participating in these sessions a broad range of young people have built relationships with youth workers as well as sought information, advice or support with things such as CV writing and job applications, relationships and sexual health, education and training as well as engaging in activities such as sports, crafts, woodwork, mechanics and cooking. These young people have also had access to a variety of additional developmental opportunities such as Leisure Credits, Voice and Influence work and the National Citizen Service.

The graffiti project that received funding from the Area Board's youth fund went ahead in June and there were over 16 young people involved in either coming up with designs, painting the background or spraying the designs on the wall. The group really enjoyed the project and those using the spray paints learnt the various techniques needed to create effective lines and pictures.

The South West Wiltshire Youth Advisory Group (SWWYAG) held their first event, a community quiz, at Tisbury's Nadder Hall on June 29<sup>th</sup>. Over 60 people from a variety of communities and age groups attended the event. There was an opportunity for networking and finding out about different groups across the area before the quiz as well as a BBQ (the first item was free) and a raffle. The young people wrote to local businesses asking for donations for the raffle and they received a number of good prizes. The event raised £157.99 and the feedback indicated that people would be interested in taking part in a future community event.

In partnership with the newly formed charity Seeds4Success, Leisure Credits has continued to run weekend sessions across the 3 community areas and there will be additional days running throughout the summer holidays. There will be reward opportunities during this period too. In addition to practical work sessions 12 young people involved in Leisure Credits and NCS have recently gained a first aid qualification.

The members of the National Citizen Service (NCS) team for South West Wiltshire have begun working together and there have been a couple of team building sessions over the past few weeks. These 15 young people, aged 16 or 17, will be engaged in two 5 day residential experiences, one away from the area doing various outdoor, team building activities and one at the Ancient Technology Centre in Cranborne completing training courses and developing skills. The team will then focus on planning and delivering a social action project that will benefit the local community. This project is being run in partnership with Youth Action Wiltshire who are delivering 2 teams in other parts of the county. There will be a graduation event for all 3 teams at Oxenwood Outdoor Education Centre on 30<sup>th</sup> August 1:30pm - 3:30pm for those who would like to see what they have been up to and to celebrate their achievements.

The next 6 or 7 weeks will be full of lots of positive activities for young people and we thank you for your support which continues to enable this to happen.

Jaki Farrell, Youth Development Co-ordinator Mere & Tisbury (Locality Team Leader)

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# Agenda Item 6

## Chairman's Announcements

Item 6

<b>Subject:</b>	<b>What matters to you survey</b>
<b>Officer Contact Details:</b>	Contact Centre 0300 456 0100
<b>Web Link</b>	<a href="http://www.wiltshire.gov.uk/whatmatterstoyou">www.wiltshire.gov.uk/whatmatterstoyou</a>

### Survey – What Matters to You

Wiltshire Council and its partners are committed to developing and delivering services that reflect the differing needs of local communities. With this in mind, you are invited to complete our residents' survey "What matters to you?"

It only takes a few moments to complete the survey. Your comments and input are very important and will help us to shape the future of your local area.

For more information about this survey and to complete it online, please visit:  
<http://www.wiltshire.gov.uk/whatmatterstoyou.htm>

A full report will be produced once the results of the survey have been analysed. The report will be publicly available on the council website [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

The survey, one of the biggest ever done in the county, is designed to give residents a real say on a range of topics that affect life where you live. From issues surrounding community safety to what the council spends its money on to what it's like to live in Wiltshire all the questions are designed so that your opinion can be counted.

The results will be used by the council and our partners NHS Wiltshire, Wiltshire Fire and Rescue and Wiltshire Police to help develop policies which affect local communities. Surveys will be available on line as well as being freely available in libraries, council offices and leisure centres.





# Chairman's Announcements

Item 6

<b>Subject:</b>	<b>Community Area Joint Strategic Assessments</b>
<b>Officer Contact Details:</b>	Aimee Stimpson, Associate Director of Public Health <a href="mailto:Aimee.Stimpson@wiltshire.gov.uk">Aimee.Stimpson@wiltshire.gov.uk</a> 0300 0034566
<b>Weblink:</b>	
<b>Further details available:</b>	Wiltshire Intelligence Network <a href="http://www.intelligencenetwork.org.uk/">http://www.intelligencenetwork.org.uk/</a>

## Summary of announcement:

The JSA for Wiltshire 2012-13 was published in late 2012 on behalf of the Public Services Board (PSB). You may recall this was made possible by the contributions made by each of the thematic delivery partnerships – health and wellbeing, local economic partnership, children and young people's trust, community safety, housing, transport, local nature partnership, and resilient communities.

The value of local data and evidence meant we supplemented the JSA Wiltshire with 20 individual local community area assessments. The community area JSAs, first published in 2011, added to our local knowledge and helped us and communities focus on the real issues in their local area. As part of the JSA programme, the Community Area level assessments (CAJSAs) are in the process of being updated this year, these will provide updated data about our local communities across the ten chapters.

The CAJSAs have taken on board feedback from Councillors, officers, organisations and feedback from our community events (held in 2012) and will build on the existing document and include more information on changes; trends; qualitative survey data (such as the results from the What Matters to You survey 2013) and other primary research such as the Census 2011.

We also intend to address some gaps in the first community area JSAs by including two new chapter's one covering leisure, and a second chapter art and culture which aligns the CA JSAs with community plans. The assessment will follow a similar structure to the JSA Wiltshire 2012-13 version, and will include a chapter written by each thematic delivery partnership (TDP).

We aim to publish the CA JSAs at a second round of community events between January and April 2014 and have discussed these plans at the Chair of the Area Board meeting and also met with Area Board managers. We are currently in the process of agreeing dates for each community event. The JSA event for South West Wiltshire will be held on Wednesday 30 April 2014. [www.jsaevents2014.weebly.com](http://www.jsaevents2014.weebly.com)

For more information on the JSAs please visit the Wiltshire Intelligence Network website <http://www.intelligencenetwork.org.uk/joint-strategic-assessment/>



# Agenda Item 7

## Current consultations

Have your say on how your council works by viewing our current consultations.

Consultation	Closing Date	More information
<a href="#">Young people's charter for arts and culture</a>	1 November 2013	<p>Wiltshire Youth Arts Partnership is leading on the development of a <a href="#">Young People's Charter for Arts and Culture</a>, with the aim of inspiring everyone involved in the delivery of 'arts and culture' with young people to consistently provide opportunities for artistic engagement which lead to high quality outcomes related to art work, learning, personal, social and skill development.</p> <p>It is hoped that a Charter could enable improvement and development in the range and quality of arts and cultural opportunities available to young people; that arts and cultural learning opportunities would be more accessible to more young people.</p> <p>Contact: Carrie Creamer on 01380 826530</p>
<a href="#">Overnight short breaks consultation</a>	23 October 2013	<p>People are being asked for their views on a proposal for the future of short breaks for children and young people with disabilities in Wiltshire. The consultation is a collaboration between Wiltshire Parent Carer Council, Wiltshire Clinical Commissioning Group and Wiltshire Council. The proposal would see the closure of the underused Hillcote in Salisbury, and the money saved reinvested to improve the outcomes for Wiltshire disabled children and their families.</p>
<a href="#">What matters to you survey 2013</a>	31 October 2013	<p>Wiltshire Council and its partners are committed to developing and delivering services that reflect the differing needs of local communities. In order to do this effectively, we need to understand what really matters to residents living in Wiltshire.</p> <p>Your views about your area really do count, and Wiltshire Council would like to invite you to comment on a range of topics that affect life where you live, including:</p> <ul style="list-style-type: none"> <li>• how and what we spend money on in your area</li> <li>• what we can do to improve life where you live</li> <li>• how we can improve safety in your area</li> <li>• your views on other public services</li> <li>• the natural environment where you live</li> </ul>
<a href="#">Housing needs survey</a>	Open	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.</p>

Consultation	Closing Date	More information
		<p>Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.</p> <p>Email: <a href="mailto:housing.strategy@wiltshire.gov.uk">housing.strategy@wiltshire.gov.uk</a></p> <p>Telephone: 01249 706614</p>
<p><a href="#">Consultations on Traffic Regulation Orders</a></p>	<p>Open</p>	<p>Wiltshire Council actively seeks the views of its residents in the decision making process for Traffic Regulation Orders within the county.</p> <p>As part of this process, Wiltshire Council undertakes consultation on its proposals for Traffic Regulation Orders in the county with the publication of the proposals for response.</p>



## Report for SWWAB September 2013

### Introduction

This is the first of the six-monthly reports on the proposed activities under Project Sunrise - Mere and their outcomes, the production of which was a condition of the Grant Funding for 2013/14. This initial period has seen the generation of the necessary policies, rules for authorization of expenses, and the processes for the control of the multiple sub-projects. Progress has been made in delivering the Vision of the project, to attract business to the district by enhancing the links with tourism with the intention that Mere becomes a “destination” in people’s minds, so providing opportunities for increasing trade.

### Project Launch Meeting

This was held on 1<sup>st</sup> May 2013 in the Grove Building in Mere. Over 30 representatives of local businesses and members of voluntary groups came along. An explanation of Project Sunrise-Mere was followed by a review of Mere & District Chamber of Trade activities, both past and projected. Apart from the publicity gained, this meeting provided names and contact details of a pool of people who were willing to be involved. Regular articles in Mere Matters have maintained the connexion with town and people.

### Membership

Membership of Mere & District Chamber of Trade had declined over the years and income had reduced at an even greater rate. The decline in membership mirrored the loss of retail outlets in the town. The greater income decline was due to some members who paid by standing orders which had not been updated in earlier years when subscriptions had been increased. A first action under the project has been to review the overall subscription level and collect this from members- none have refused renewal at the new rate, although four standing orders are still to be changed. Three new members have been recruited. There are now 22 members altogether.

Bearing in mind the shift in employment towards small enterprizes, especially single person enterprizes operating from domestic premises, tracing such businesses presents a challenge. Progress is being made in identifying those small businesses which would benefit from membership and the subsequent publicity support which could be provided. Seven other potential members have been identified and will be followed up. For the first time, a Membership Certificate has been designed and will be presented at a networking evening in October.

### Relationship with AONB

Four successful meetings have been held with AONB. By involving several Mere cycling and walking enthusiasts we have been able to provide the AONB with 5 cycle routes and 2 walks based on Mere. Two of these have been agreed for publication on their website. Regrettably there is a lack funding to include them all. We are investigating whether Project Sunrise-Mere can separately fund the contractor who was carrying out the digitization of the info. If this can be arranged, the AONB would be able to add all the routes to their website.

Funding of another separate tourism initiative has been a new printing of *Mere Meanders*, a booklet of a self-guided walking tour of significant points in the town. Copies are now on sale at Stourhead and in Mere shops at £1 each. Again, it should be possible to make this available through a web download in the future.

### National Trust

A meeting with the Stourhead NT General Manager has resulted in agreement to a co-operative arrangement to publicize Mere events on the Stourhead website. This should provide a significant boost to local organizations and enhance Mere as a destination, bringing business to the Town. The linking of *Information collated on behalf of Mere & District Chamber of Trade, by Hamish Bell, President. (Rev4)*

some walking and cycling routes to include Stourhead, and publicity for local accommodation also adds to the venture.

### Art Group Initiative

An initial meeting was held amid an enthusiastic atmosphere. The outcome is that a Working Group has been formed, a website launched, a search for premises for an exhibition space started, and a publicity flyer planned. These activities are both a means of attracting visitors to the area and an opportunity to sell the artists' work.

### Signage

A project team is now being formed. This is a long term project involving the national Highways Agency. It is anticipated that there will be significant reluctance on their part to change or improve A303 signs in the way in which we envisage. On the other hand, action to renew Mere Town signs is more promising. A plan is to be prepared and will be discussed with the Parish Council. Links with the Parish Council are already established via two Chamber committee members and another Councillor who has contributed to the AONB relationship.

A website for the project has been set up ([www.projectsunrise-mere.org.uk](http://www.projectsunrise-mere.org.uk)) and contains details of the subprojects and their progress. The policies and processes for the project can also be accessed through the website.

### Future Planned Actions

The Parish Church, the Museum, Castle Hill, and other local sites are yet to be reviewed as potential visitor attractions to help make Mere a destination as well as a convenient stopover point for west-bound traffic. Publicity further east, and in London will be investigated. Local accommodation owners will be approached to see if a joint approach can be made to drive up visitor numbers. AONB will be offering hospitality businesses a link to their website as a free marketing opportunity

### Outline Financial Information

Committed spend so far has been minimal at just under £1700 as the initial website effort has been donated. Further development is required and will use more of the funds. The majority of spend is made up of administrative support particularly in searching out businesses. There has also been excellent cooperation from businesses in providing accommodation for the meetings with AONB and the Artists group. The Social Club continues to support the Chamber by providing facilities for Committee meetings on a regular basis. The following table includes committed as well as actual spend.

ITEM	INCOME	EXPENDITURE
Grant from SWWAB	£ 7,000.00	
Website Hosting		£ 47.94
Mere Matters Advertizing		£ 100.00
Project Launch Meeting Expenses		£ 100.40
Project Support Admin		£ 1,230.00
Mere Meanders Printing		£ 80.00
Artists' Group Website		£ 95.00
AONB Meeting Expenses		£ 20.00
Totals	£ 7,000.00	£ 1,673.34
<b>BALANCE</b>	<b>£ 5,326.66</b>	

END

*Information collated on behalf of Mere & District Chamber of Trade, by Hamish Bell, President. (Rev4)*



## Tisbury Business Association 6 Month Report to SWWAB

15 September 2013

The project funding to the Tisbury Business Association is made up of eight activities as per our initial application. Please find detailed below the progress of each.

### **Activity 1. Website**

Specific action/target:- to establish and launch a website.

Progress;

- The site was launched in late April 2013 under the domain name [www.tisbury.co.uk](http://www.tisbury.co.uk)
- The site is now fully operational and managed by the TBA Secretary
- The site carries the TBA mission statement as well as agendas, minutes, an events page, latest news and visitors to the site can now download a membership application form
- A members directory has also been created
- The next stage of this project activity is to link the members directory to members own websites

### **Activity 2. TBA Membership**

Specific action/target:- to increase membership, review membership fees and services and support offered.

Progress;



- TBA membership now stands at 50, an increase of 15 since April 2013
- We are confident that our December 2013 target of 70 members is achievable
- Annual membership has been increased from £20 to £40 and we are currently collecting renewals from original members
- We are now able to offer access to the TBA website and are in the process of planning 2 subsidised training courses for members

### **Activity 3. Tisbury Signage Project**

Specific action/target:- were to improve signage on main roads, to provide better gateway signage at the entrances to Tisbury and to improve awareness to rail travellers of Tisbury as a destination.

Progress;

- Contact has been made with James Stockdale of St Modwen ([www.stmodwen.co.uk](http://www.stmodwen.co.uk)), who has expressed a strong interest in supporting the TBA and Tisbury generally with the erection of signage along the boundary fence at the railway station
- Mr Stockdale is meeting with the TBA Secretary on 19 September 2013 to discuss the implementation of said signage above
- Links with the AONB regarding main road signage have been made and are progressing, although with the resignation of Deborah Beeson, the tourism project leader we are waiting for the appointment of her successor for work to continue

### **Activity 4. Advertising**

Specific action/target:- were to undertake 2 or more business community joint advertising campaigns.

Progress;

- The first of these campaigns will take place in the Valley News in October 2013 under the banner 'Tisbury...more than the High Street' (please see attachment)
- 10 traders are participating in the campaign which will also include 400 words of editorial and several images
- The second advertisement will be in the December issue of Salisbury Life as part of the 'Tiz the Season' event on 14 December and will be focussed on High Street businesses
- There will also be complimentary editorial in the 13 December issue of the Blackmore Vale Magazine

### **Activity 5. 'I'm Backing Tisbury' Campaign**

Specific action/target- to launch a campaign targeted at local residents to make full use of Tisbury businesses.

Progress;

- This campaign was launched in July 2013
- Full details at [www.tisbury.co.uk](http://www.tisbury.co.uk)
- Based on a loyalty card scheme, for every £5 spent in a participating shop/service the customers card is stamped. Once the card has been stamped 9 times (from at least 3 different shops) the customer receives an 'I'm Backing Tisbury' hessian shopping bag
- See image of hessian shopping bag attached
- 300 bags were purchased and loyalty cards printed
- Project launch was helped by good coverage in the local press and has been a huge success
- A second order of loyalty cards has just been placed

### **Activity 6. Tisbury Food Festival**

Specific action/target:- to research demand and interest in a Food Festival.

Progress;

- This project has been carefully researched and has received full support and co-operation
- It was agreed at TBA meeting of 16 August 2013 that the proposed Festival take place on 3<sup>rd</sup> & 4<sup>th</sup> May 2014
- It is hoped that the Festival although based around food will also feature local music and art in order that as many local residents, groups and organisations can participate and as such will now be named Tisbury Festival
- The Anonymous Travelling Market have already confirmed that they will be supporting the Festival with a mixture of food and craft stalls, and discussions with 2 local primary schools are planned for October
- Further details will be given in our report of March 2104

### **Activity 7. Tourist Information Point**

Specific action/targets:- to establish a TIP in or around the High Street.

Progress;

- Initial work has been carried out in association with the AONB and Tisbury Post Office has agreed to host the TIP
- Debs Beeson of the AONB has been sourcing funding to take the project to the next stage

### **Activity 8. Liaison & Training**

Specific actions/targets:- to identify and deliver training, education and coaching required by members and to promote links with neighbouring chambers and to plan a social event for members.

Progress;

- 2 training courses planned (as requested by members) – a first aid course in November 2013 and in January 2014 an update in current employment legislation

- A joint event with the Chambers of Mere, Wilton, Gillingham & Shaftesbury is taking place on Monday 16 September 2013 at the Michael Herbert Hall, South Street, Wilton at 7pm
- A members summer BBQ was held on 6 July 2013 at Cleve Hill, Vicarage Lane, Tisbury

Should any further information be required please do not hesitate in contacting me.

Jilly Sitch  
TBA Secretary  
0787 761 8031  
01747 811799  
[www.tisbury.co.uk](http://www.tisbury.co.uk)

			<u>Tisbury Business Association</u>			
			<u>J Sitch Grant and expenses</u>			
				<u>Cheque no.</u>	<u>Expenditure</u>	<u>Income</u>
	14 03 13	From Wiltshire Council	grant			£7,000.00
	26 03 13	Supreme Creations	hessian bags	43	846.00	
		Jilly Sitch Feb-Mar	Hours worked – 40 @ £10	44	400.00	
			Travel costs – 40 miles @ 40p		16.00	
	11 04 13	Jilly Sitch Mar-Apr	Hours worked – 40 @ £10	45	400.00	
			Travel costs – 80 miles @ 40p		32.00	
			Meet Your Neighbours event		5.70	
	18 04 13	WPD	Business cards	46	70.00	
	14. 05 13	Jilly Sitch Apr-May	Hours worked – 40 @ £10	47	400.00	
			Travel costs – 40 miles @ 40p		16.00	
	11 06 13	Jilly Sitch May-Jun	Hours worked – 28 @ £10	48	280.00	
			Travel costs – 80 miles @ 40p		32.00	
	10 07 13	Jilly Sitch	Rubber stamps	49	143.46	
		Jilly Sitch Jun-Jul	Hours worked – 40 @ £10	50	400.00	
			Travel costs – 110 miles @ 40p		44.00	
	24 07 13	Velvet Design	Cards 'I'm backing Tisbury'	53	130.00	
	15 08 13	Jilly Sitch Jul-Aug	Hours worked – 39 @ £10	54	390.00	
			Travel costs – 80 miles @ 40p		32.00	
		Jilly Sitch	rubber stamps	55	67.04	
	19 08 13	Valley News (Kingsley House)	ads	56	36.00	
	16 09 13	Jilly Sitch Aug – Sep	Hours worked – 38	57	380.00	
			Travel costs – 60 miles @ 40p		24.00	
			rubber stamps		18.04	
				Total	4162.24	





**RACKING**  
**TISBURY**









Dear Board Members

I should like, once again, to thank the Board for their support. In addition to the obvious benefits which funding imports, the public declaration of support enhances the credibility of the Chamber and the importance of the tasks which it undertakes.

At the end of the first six months of this initiative, it is clear that the success we have achieved, results from the combined impact of those specific WDBC projects which are part-funded by SWWAB and also those which are not.

Clearly, getting the “Wilton means business” message across and branding Wilton as a “destination” do not respond to a quick fix!

Amongst our successes in the first 6 months are:-

1. **Raising the profile of WDBC amongst the business community.**
  - . we now have 43 paid up members, including some of the most significant employers – M J Abbott, Wilton Carpets, Reeve the Baker, Wilton Estate, Wilton Shopping Village – as well as smaller enterprises
  - . an awareness amongst the business community of the existence of the Chamber (and a very positive feedback that “something is being done”): my letter and questionnaire sent to 500 local business in April seems to have had some effect, despite a poor return of completed questionnaires.
  - . getting our website live
  - . a recognition that getting more potential customers in to see the individual providers of goods and services locally is best achieved by getting more people into the area
  - . a Membership Officer (since June) on the committee, who can focus on continuing to build and retain membership
  
2. **Raising the profile amongst the wider community**
  - . taking a stall at the Community Carnival at Wilton Shopping Village and distributing WDBC pens, together with promotional materials on behalf of our members gave the Chamber a very visible presence (reassuringly, most people said that they had heard of /read something about WDBC)
  - . a monthly full-page ad. in The Valley News (at a much-appreciated discounted rate), for 6 months, each month sponsored by one of our members and listing all of our members and their contact details, keeps WDBC in the public eye
  - . the opportunity to be trained for benchmarking, the results of which will be of significance and interest to the wider community, as well as to businesses and to the developers of the former Erskine Barracks site.

### 3. Raising the profile amongst other groups in Wilton

- . the enhanced status of WDBC has had some influence in persuading other local organisations to respond positively to my invitation to join a Wilton Town / Community Team, the membership of which now includes AONB, Pembroke Arms Hotel, Wilton Community Carnival, Wilton Community Centre, Wilton Community Land Trust, Wilton House and Estate, Wilton Rotary, Wilton Parish and Baptist churches, Wilton Shopping Village and Wilton Town Council, as well as WDBC, Wiltshire Councillor for Wilton and the Wylie Valley and a representative of SWWAB.
- . The Town / Community Team sponsored Wilton's first "Big Lunch" (an Eden Project-inspired community picnic) in June, is engaged in debating Neighbourhood Planning, supports (via WDBC and otherwise) the re-opening of Wilton Station and the Expo planned for November.

### 4. Raising the profile outside of Wilton

- . John Glen MP and Julie Girling MEP are our speakers at the WDBC's networking lunch on 6<sup>th</sup> September
- . a second "Meet the Neighbours" event, with members of the chambers/associations from Gillingham, Mere, Shaftesbury and Tisbury, as well as WDBC, is being held in Wilton on 16<sup>th</sup> September
- . Jane Scott, together with Isobel Brown (LEP) are our speakers at the WDBC's networking lunch on 30<sup>th</sup> October
- . members of the business community – WDBC members or otherwise – have met directly with the developers of the former Erskine Barracks site (Redrow Homes and OurEnterprise) and been invited to maintain dialogue/contact with them.
- . attendance at the Market Towns Networking meetings (by reason of my role of WDBC President) further enhances the status of Wilton - the smallest of the market towns – and of its Business Chamber.

As to the specific SWWAB part-funded activities proposed for Q2 and Q3 2013 (and update on those planned for Q4): -

A: Identify and mailshot all Wilton and district businesses with a business survey/questionnaire, with a longer term target of compiling a business directory on-line (of interest to potential customers locally and more distant and to the 1000's of prospective buyers of the new homes in Wilton).

Letters and questionnaires were sent out in April (copies attached) to 500 businesses:

Budget: £1,500	£
Actual costs to date:	
Business Manager's time: (engaged as a consultant, not as an employee):	650
Stationery and printing :	186
Postage (+ sae's):	510.94
TOTAL:	1,346.94

B: Presentation folders, membership packs, promotional materials

Budget: £500 (for the year)

Actual costs to date:	£
WDBC pens:	309.60
Folders:	Quote obtained for September.

NB: Business cards were gifted to WDBC

C: Website development

Budget: £1,500 for the year

	£
Actual costs to date:	
Website construction: No charge for 2013	
Business Manager's time: (discussing design, collating and updating info.):	380
Other:	

D: Production of visitor information:

- . The route for a "heritage trail" has been agreed with the Town Council and in consultation with Wilton Shopping Village, who are constructing, at their cost, a new footpath to the A30.
- . A local artist has agreed to provide the drawings at no/minimal cost
- . The author of various books on the town has agreed to allow text to be lifted from those publications, at no cost
- . I have taken advice from Visit Wiltshire, Ros Liddington at Wilton House and have a meeting scheduled with David Richards and Margaret Smith, blue badge guides for Wilton.
- . Once the preferred format is agreed, our Business Manager will obtain quotes for printing

Budget: £1,500 for the year.

Cost to date:	£
Business Manager's time:	40

E: Expo

- . We have been in discussion with Michelle Way at pa-4aday, who will be organising the event and with
- . Wilton Shopping Village who have kindly offered to host the event, at no hire charge

Budget: £2,000

Cost to date:	£
Business Manager's time:	80

F: Business and Community Awards Ceremony, together with Wilton Rotary.

As the amount awarded was £7,000 for 2013-14, rather than the £7,500 requested, we elected not to pursue this project in 2013.

Should you require any further information, please do not hesitate to contact me.

Yours sincerely

David von Zeffman  
President, WDBC

01722 744662  
07876 215715

<b>Report to</b>	<b>SOUTH WEST WILTSHIRE AREA BOARD</b>
<b>Date of Meeting</b>	<b>16 October 2013</b>
<b>Title of Report</b>	<b>Sustainable rural tourism in the Nadder Valley</b>

## **1. Purpose of the Report**

- 1.1. To consider a request from Cranborne Chase and West Wiltshire Downs Area of Outstanding Natural Beauty to enhance Area Board funding already committed towards supporting its sustainable rural tourism project.

## **2. Background**

- 2.1. On 6 February 2013 South West Wiltshire Area Board allocated £4,800 to fund expenses for an unpaid intern position, to be part of a sustainable rural tourism project run by Cranborne Chase and West Wiltshire Downs Area of Outstanding Natural Beauty (AONB).
- 2.2. The intern has been working alongside a project co-ordinator to research and create new walking, cycling and riding routes in the Nadder Valley, and to research information on local businesses, tourist sites etc.
- 2.3. The AONB reports that it does not have funding available to populate a new 'Discover Nadder' website, which will contain all of this information, and is requesting that the Area Board re-directs some of its allocated funding for the intern expenses to cover the one-off cost of populating the site.

## **3. Points for Consideration**

- 3.1. A GIS specialist (Geographic Information Systems) is needed to populate an 'interactive map' on the new 'Discover Nadder' website (an example can be viewed here on the [North Wessex Downs AONB website](#)). The AONB already employ somebody who is qualified to do this work for one day a week, and this would be an additional one-off project costing a rate of £260 per day. It is estimated that it will take 4-5 days work to populate the site.
- 3.2. The intern will be involved in populating the site, shadowing the GIS specialist.
- 3.3. The AONB are committed to incorporating the maintenance of the site into their regular workload, once it is fully populated.
- 3.4. There is sufficient funding at the current time within the original allocated amount to cover this request; no additional funding is being provided.

## **4. Recommendation**

It is recommended that: The South West Wiltshire Area Board approve the incorporation of expenses towards populating the new 'Discover Nadder' website as part of the £4,800 allocated on 6 February 2013 to support the sustainable rural tourism project run by Cranborne Chase and West Wiltshire Downs AONB.

<b>Appendices:</b>	Councillor Led Initiative - <a href="#">Unpaid intern position for sustainable rural tourism project with Cranborne Chase and West Wiltshire Downs Area of Outstanding Natural Beauty (AONB)</a>
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<b>Report Author</b>	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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## South West Wiltshire Area Board Priorities 2013/14

### ACTION LOG

Area prioritised by Area Board	Issue identified	Action identified	Latest update (16 October 2013)
1 - Economy, jobs and skills	Assisting existing small / medium sized businesses and encouraging new businesses	Support required for managing role (business mentor)	Wiltshire Business Support Service is available through Wiltshire Council partnership with Wessex Chambers. More information available at <a href="http://www.wessexchambers.org.uk/business-support/introduction.php">http://www.wessexchambers.org.uk/business-support/introduction.php</a> .
		Favourable business rates for new businesses	Tisbury campus site will benefit from successful European funding bid for business incubation units. Consultation on Tisbury campus business and workshop space closed on 27 Sept 13.
		Supporting the needs of local businesses	Area Board project approved on 6.2.12, to support work of local businesses through the local business chambers/association for a series of projects that will be delivered over 2 year period. 6 month update provided at Area Board meeting on 16 Oct 13. Includes close working with the AONB, particularly in connection with sustainable rural tourism pilot programme in the Nadder Valley.
	Cost of heating oil	Bulk buying schemes	Bulk buying scheme available through Community First; more information available at <a href="http://www.communityfirst.org.uk/index.php/cf-bulk-oil-buying">http://www.communityfirst.org.uk/index.php/cf-bulk-oil-buying</a> . Service has been promoted through blogsite and newsletters.
	Broadband / mobile phone reception	Increase in downloading speeds, filling in 'not spots.'	£35.6 million project announced - Wiltshire Council, in partnership with South Gloucestershire Council, has agreed a deal with BT which should enable 91 per cent of homes and businesses in the Wiltshire authority area to have access to world class broadband speeds by the end of March, 2016. The remaining premises within the project area will see a significant improvement in their speeds with the vast majority receiving greater than 2Mbps. Installation of new fibre network due to begin in Wilton community area in early 2014 and Mere/Tisbury community areas in late 2014. The Area Board will receive area specific updates in the future as they are made available. More information available at <a href="http://www.wiltshire.gov.uk/wiltshireonline">www.wiltshire.gov.uk/wiltshireonline</a> . Grant funding awarded to East Knoyle Village Website on 17.10.12 to complement infrastructure work. Digital Literacy grants available through the Area Board. Volunteer co-ordinators recruited in area as part of Wiltshire Online Digital Literacy programme. Ron McKinlay in Mere, Mike Lennard in Tisbury and Wilton.

	Promoting tourism / training opportunities	More awareness of events happening across the community areas	Community blogsite launched in September 2012. Weekly mailshot sent to Community Area Network. Professional cycle tour race due to take place in Wilton in 2013/14. 2012 Legacy discussed at AB meeting on 17.10.12; AB open to consider grant funding applications for events in 2013. Area Board agreed on 6.2.13 to fund expenses for an intern to work alongside AONB on their sustainable rural tourism pilot programme in the Nadder Valley. Community Area Manager continuing to work closely with AONB on this project; new walking routes promoted with cycling/horse trekking routes due to be released in coming months.
	Youth unemployment	Transportation required - cost of car insurance and fuel means car ownership not viable	Plans to provide educational training at Tisbury Community Campus are part of proposal agreed by Cabinet.
		Young people need to be able to access local, relevant training opportunities	Plans to provide educational training at Tisbury Community Campus are part of proposal agreed by Cabinet. Wiltshire apprenticeship campaign launched in Salisbury on Tuesday 9th October 2012 <a href="http://bit.ly/Orhjrj">http://bit.ly/Orhjrj</a>
		Volunteering a way into work	Volunteering item brought to Area Board in June 2012 to raise awareness. Local groups/organisations engaged to promote opportunities on new community blogsite.
2- Health and the Environment	Water supply / demand	Represent interests of South West Wiltshire community areas to ensure future water supply is secured	Wessex Water grid project in progress, aiming to improve supply and deal with water quality issues. Planned reduction of some abstraction licenses. Wessex Water is working with the Mere Rivers Group to undertake a trial to show the effect of water abstraction on the river; updates available at <a href="http://www.wessexwater.co.uk/environment/threecol.aspx?id=10318">http://www.wessexwater.co.uk/environment/threecol.aspx?id=10318</a>
	Sustainable living	Promote toilet hippos / water butts and other forms of sustainable living	Opportunities to promote issues through the new community blogsite - information provided in March 2013 about free water saving devices being offered by Wessex Water (on blogsite and in newsletter).
	Highest rate of asthma per ... in Wilton out of all 20 Community Areas	Establish reasons and suggest possible actions	WilCAP members were working on a report but this has now been stopped due to the dissolution of WilCAP.
	Wildlife	Create wildlife corridors and link all wildlife areas rather than isolated pockets, encourage biodiversity	Burcombe PC received grant for community orchard and wildlife area in August 2012. The Area Board would encourage funding applications from other parishes that meet this aim.



	Health issues relating to aging population		WC consultation in Sept 2012 considering a strategy which aims to prevent older people from falling and breaking bones. Area Board granted funding for Nadder Close Gardening Club on 17.10.12 to launch group, enabling people to socialise and remain fit/healthy. Link established with Health Community Network and Community Health Awareness Team for future closer working.
3 - Housing	Affordable housing	Get empty homes back in use	Info sent out to Community Area Network re. Empty Homes Officer on 18.6.12. On 3rd October there were 109 properties identified as long term empty properties (more than 6 months), 5.91% of total number of empty properties, 1.08% of total number of households in area.
		Change social housing criteria	Area Board consulted on 17.10.12 on a future review of Wiltshire's Housing Allocations System. This led to an extraordinary meeting being held on 12.12.12 to explore issues around housing in more detail. Attendees were invited to vote and a majority voted that a priority for social housing should be given to those with a local connection to the area. This feedback from South West Wiltshire Area Board will form part of the full, future Housing Allocations review. Further details on this are available - please email <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a> . Area Board Councillors due to meet with New Housing Officers on 17 Oct 13 to discuss building of affordable homes in SW Wiltshire.
		Local houses for local people	
		Key worker housing	



Crime and Community Safety Briefing Paper  
Mere  
October 2013



## 1. Neighbourhood Policing

**Team Sgt:**

Debra Ashley

**Team:**

Beat Manager – PC Richard Salter  
PCSO – Peter TSCHERNIAWSKY

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Performance and Other Local Issues:

Current local activity on crime in the wider Salisbury Sector is centred on Burglary. We continue the proactive activity in targeting a group of known Burglary offenders who are currently active in the South West Community Area. Both Salisbury & Warminster sectors are working together with our Neighbourhood Tasking Team on this initiative.

Through the past month there have been additional night-time patrols to target these types of offences.

We are seeing an increase in the number of vehicle having been broken into. The volume remains very low which makes catching the offenders more difficult. I would continue to ask that the community remains vigilant and record details of vehicles that give them cause for concern, and to report suspicious activity.

EV12 Mere	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September	12 Months to September
Victim Based Crime	163	159	-4	● -2.5%	15%	16%
Domestic Burglary	12	3	-9	● -75.0%	42%	33%
Non Domestic Burglary	20	22	+2	● +10.0%	0%	0%
Vehicle Crime	15	28	+13	● +86.7%	7%	7%
Criminal Damage & Arson	35	33	-2	● -5.7%	14%	12%
Violence Against The Person	23	13	-10	● -43.5%	39%	62%
ASB Incidents (YTD)	55	63	+8	● +14.5%		
<p>Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).</p> <p>* Detections include both Sanction Detections and Local Resolutions</p>						

Inspector Alan Webb  
Area Inspector for Warminster Westbury Tisbury and Mere  
October 2013

# Crime and Community Safety Briefing Paper Tisbury

October 2013



## 1. Neighbourhood Policing

### Team Sgt:

Ps Debra Ashley

### Town Centre Team:

Beat Manager – PC Martyn Day  
PCSO – Gary Chambers

## 2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Performance and Other Local Issues

Current local activity on crime in the wider Salisbury Sector is centred on Burglary. We continue the proactive activity in targeting a group of known Burglary offenders who are currently active in the South West Community Area. Both Salisbury & Warminster sectors are working together with our Neighbourhood Tasking Team on this initiative.

Through the past month there have been additional night-time patrols to target these type of offences.

EB11 Tisbury	Crime				Detections*	
	12 Months to September 2012	12 Months to September 2013	Volume Change	% Change	12 Months to September	12 Months to September
Victim Based Crime	194	197	+3	● +1.5%	5%	8%
Domestic Burglary	7	6	-1	● -14.3%	0%	0%
Non Domestic Burglary	51	57	+6	● +11.8%	0%	0%
Vehicle Crime	22	32	+10	● +45.5%	5%	9%
Criminal Damage & Arson	33	33	+0	● +0.0%	3%	15%
Violence Against The Person	17	23	+6	● +35.3%	24%	17%
ASB Incidents (YTD)	59	36	-23	● -39.0%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).

\* Detections include both Sanction Detections and Local Resolutions

Inspector Alan Webb  
Area Inspector for Warminster Westbury Tisbury and Mere



**Crime and Community Safety Briefing Paper (Wilton)  
SouthWest Community Area Board OCTOBER 2013  
Grove Building MERE**



**1. Neighbourhood Policing**

**Team Sgt:** PS Dave Lennane  
**Wilton Town Beat:** PC Ian Pedliham PCSO Ben Brewster  
**Wilton Rural Beat:** PC Pete Jung PCSO Jenny Moss

**2. NPTs - Current Priorities & Consultation Opportunities:**

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

**Performance and Other Local Issues**

Current local activity on crime in the wider Salisbury Sector is centred on Burglary. We continue the proactive activity in targeting a group of known Burglary offenders who are currently active in the South West Community Area. Both Salisbury & Warminster sectors are working together with our Neighbourhood Tasking Team on this initiative.

The recent rural policing operation in Wilton saw the seizure and destruction of an uninsured car, arrest of the driver and charge for drink drive offences.

Two new volunteers have been recruited to the Shaftsbury Road Community SpeedWatch Scheme. Training will begin next month.

EW Wilton NPT	Crime				Detections*	
	12 Months to August 2012	12 Months to August 2013	Volume Change	% Change	12 Months to August 2012	12 Months to August 2013
Victim Based Crime	364	345	-19	-5.2%	13%	15%
Domestic Burglary	3	5	+2	+66.7%	0%	40%
Non Domestic Burglary	51	65	+14	+27.5%	10%	2%
Vehicle Crime	58	54	-4	-6.9%	5%	17%
Criminal Damage & Arson	85	64	-21	-24.7%	7%	5%
Violence Against The Person	52	47	-5	-9.6%	46%	34%
ASB Incidents (YTD)	97	50	-47	-48.5%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).						
* Detections include both Sanction Detections and Local Resolutions						

**Andrew Noble**  
Inspector



NOT PROTECTIVELY MARKED/UNCLASSIFIED

NOT PROTECTIVELY MARKED/UNCLASSIFIED



## **Integrated Youth Service - Youth Work Team**

### **Report to South West Wiltshire Community Area Board - 16<sup>th</sup> October 2013**

The summer as always has been a hectic time for staff and young people across the South West Wiltshire area with lots of additional youth work activities taking place to complement the regular evening delivery.

During July and August we delivered a National Citizen Service (NCS) programme which is a government led intensive initiative for young people leaving school years 11 or 12 (16/17 year olds). We had a full team of 15 throughout this time with 13 of the group coming from various locations throughout South West Wiltshire (the other 2 were from the Southern Wiltshire area). Over 6 weeks the young people took part in 2 five day residentials away from home where they developed their team working skills as well as some other practical skills and gained qualifications such as a Food Hygiene Certificate, First Aid and an ASDAN Leadership qualification. They also planned and delivered a social action project where they led a group of younger children in some 'leisure credits' sessions on the community garden in Tisbury. The group got a large amount of donations by way of materials and equipment at either little or no cost as well as raising over £640 'bag packing' in a supermarket to enable the project to happen. During these sessions the group worked alongside the younger children to put in a fire pit, make a BBQ from reclaimed bricks, erected some compost bins, decorated some old tyres for use as planters, made a picnic bench and dug out and mulched 2 paths leading to the central area with the compost bins. At the end of the summer the team took part in a celebration event at Oxenwood Outdoor Education Centre, organised by Youth Action Wiltshire, our delivery partners for this initiative. This involved meeting up with the 2 other NCS Teams that YAW had led, taking part in activities, sharing experiences, giving presentations about their social action projects and receiving their certificates.

In addition to this and in partnership with the newly created charity Seeds4Success we also delivered 'Leisure Credits' over the summer for those young people not eligible for NCS. The new charity has been formed to support the Leisure Credits work as our Sowing Seeds funding for this initiative has now ended and we need to generate income for the project to enable it to continue. The scheme is however still thriving with a number of the sessions during the summer having over 15 young people at them and we also ran a spate scheme for our Bridging Project members. Recent jobs the team have completed include various strimming and footpath clearance tasks in Tisbury, Chilmark and Bowerchalke as well as bench restoration and work on our allotment. Over the past few weeks the MTCV group (made up of NEET young people) have recently repaired some steps for Donhead St Mary Parish Council and have been making bird tables to sell which were requested by a local resident. Young people have enjoyed reward activities such as wakeboarding lessons, go-karting and trips to splashdown and the cinema as well as a residential experience in Wales. A number of young people have also completed First Aid and Brushcutter qualifications in the past few months. We plan to continue our delivery of this project in partnership with Seeds4Success engaging young people on alternate weekends (Saturdays in Mere/Tis, Sundays Wilton) as well as during all school holiday periods.

The South West Wiltshire Youth Advisory Group (YAG) met earlier this month and Nicola Morgan, Chair of this group is here this evening to give a brief report following me. Young people from all 3

DC4YP's in South West Wiltshire have been positively engaged in local community events in the recent months with Wilton young people organising a community BBQ and young people in Mere & Tisbury helping out with collections at both of their carnivals.

I am also pleased to inform the area board that the new worker for Fovant Youth Club started at the beginning of September and the numbers are already increasing significantly. They are also managing to recruit some new parent helpers for the tuck shop and are planning to return to offering a weekly provision after half term. I will continue to support the new worker through an induction process, linking her into other local voluntary and statutory youth clubs for ideas as well as advising the committee on operational issues as required.

The evening youth work delivery across all 3 community areas remains positive and engages a diverse range of young people from many rural locations with 3 regular evenings of delivery in the Wilton Community Area and 5 (soon to be back up to 6) regular evenings across the Mere and Tisbury area.

I would like to end this report by thanking the area board and the local communities for their continued support with the various young people's initiatives which enables us to continue to deliver such a varied and developmental programme for young people.

Jaki Farrell, Youth Development Co-ordinator Mere & Tisbury (Locality Team Leader)



## Public opinion survey – South West Wiltshire Community Area (Mere, Tisbury & Wilton)

The Office of the Police and Crime Commissioner (OPCC) commissioned M.E.L. Research to consult local residents. During 2012/13 4408 Wiltshire residents completed the survey. A minimum of 384 people took part in each of the eleven policing sectors<sup>i</sup> ensuring that the results for each sector were significant<sup>ii</sup>.

The aims of this survey are:

- To measure public perception of Wiltshire Police and how communities are policed
- To consult the public and enable the OPCC and Wiltshire Police to prepare policing plans
- To enhance the OPCC and Wiltshire Police's understanding of how policing influences people's sense of security and wellbeing

The report below sets out the results for the South West Wiltshire area. A summary for the whole Force area will be available shortly on the Commissioner's website. If you have any queries please contact the OPCC on the details below.

### Public perceptions linked to the Police and Crime Commissioner Priorities

	South West Wiltshire Community Area (Mere, Tisbury & Wilton)	Salisbury, Southern Wiltshire and Wilton Area	Warminster, Westbury, Mere & Tisbury Area	Wiltshire Police Force Area
Feel safe when outside in their local area during the day	96.2%	93.8%	97.4%	93.4%
Feel safe when outside in their local area after dark	77.2%	70.6%	72.3%	63.9%
Satisfaction with the level of police visibility in their neighbourhood	57.3%	60.1%	57.7%	59.1%
Number Surveyed	131	386	389	4408
Population	21110	70900	56820	684028

#### Key:

	significantly better than Wiltshire average*
	in line with Wiltshire average*
	significantly worse than Wiltshire average*

\* Wiltshire average = Wiltshire Police force area

### What types of crime and anti social behaviour (ASB) cause a problem in your area?

Issues in the local area	There are no crime and ASB issues in my local area	Domestic burglary	Teenagers hanging around	People being drunk or rowdy in public places
South West Wiltshire Community Area	64%	11%	11%	5%
Salisbury, Southern Wiltshire & Wilton Area	55%	8%	14%	14%
Warminster, Westbury, Mere & Tisbury Area	58%	9%	13%	11%
Wiltshire Police Force Area	54%	8%	16%	10%

Office of the Police and Crime Commissioner for Wiltshire and Swindon

London Road, Devizes, Wiltshire, SN10 2RD

Telephone: 01380 734 022

Facsimile: 01380 734 025

Email: [pcc@wiltshire.pcc.pnn.gov.uk](mailto:pcc@wiltshire.pcc.pnn.gov.uk)

Web Site: [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

**What are the concerns in your area?**

Concerns in the local area	South West Wiltshire Community Area	Salisbury, Southern Wiltshire & Wilton Area	Warminster, Westbury, Mere & Tisbury Area	Wiltshire Police Force Area
Lack of facilities for young people	64%	53%	63%	56%
Standard of public transport	33%	20%	27%	20%
Unemployment	29%	30%	39%	37%
Lack of local amenities	29%	22%	32%	25%
Crime	24%	26%	26%	29%
Drug misuse	18%	24%	28%	30%
Anti social behaviour	18%	32%	29%	34%
Standard of health services	14%	10%	21%	16%
Poverty	10%	17%	15%	14%

**What should the priorities be in your area?**

Priorities	South West Wiltshire Community Area	Salisbury, Southern Wiltshire & Wilton Area	Warminster, Westbury, Mere & Tisbury Area	Wiltshire Police Force Area
None - not a problem in my area	27%	23%	23%	24%
More police out and about	23%	27%	28%	29%
None - police do as much as they can	13%	17%	14%	16%
Tackling speeding	6%	5%	7%	5%

**Perceptions of Crime and ASB**

Perceptions of Crime and ASB being a problem in the South West Wiltshire Community Area are lower than the average for the Wiltshire Police area.

- The average perceived level of crime on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.39 for Wiltshire Police as a whole. For the South West Wiltshire Community Area the average score is lower at 2.72
- The average perceived level of ASB on a scale of 1 – 10 (with 1 being 'none' and 10 being 'a lot') is 3.34 for Wiltshire Police as a whole. For the South West Wiltshire Community Area the average score is also lower than the force average at 2.27.

The perceived low level of Crime and ASB is an accurate reflection of the actual crime and ASB levels which are below the Wiltshire average.

- There were 31 crimes per 1000 population in the South West Wiltshire Community Area in 2012/13, this compares to a Wiltshire average of 46 crimes per 1000 population.
- There were 20 reported ASB incidents per 1000 population in the South West Wiltshire Community Area in 2012/13, in comparison to a Wiltshire average of 37 incidents.

<sup>i</sup> Wiltshire Police is divided geographically into 11 local policing sectors. These sectors are then further divided into sections - these usually consist of a large town and the neighbouring villages or community areas.

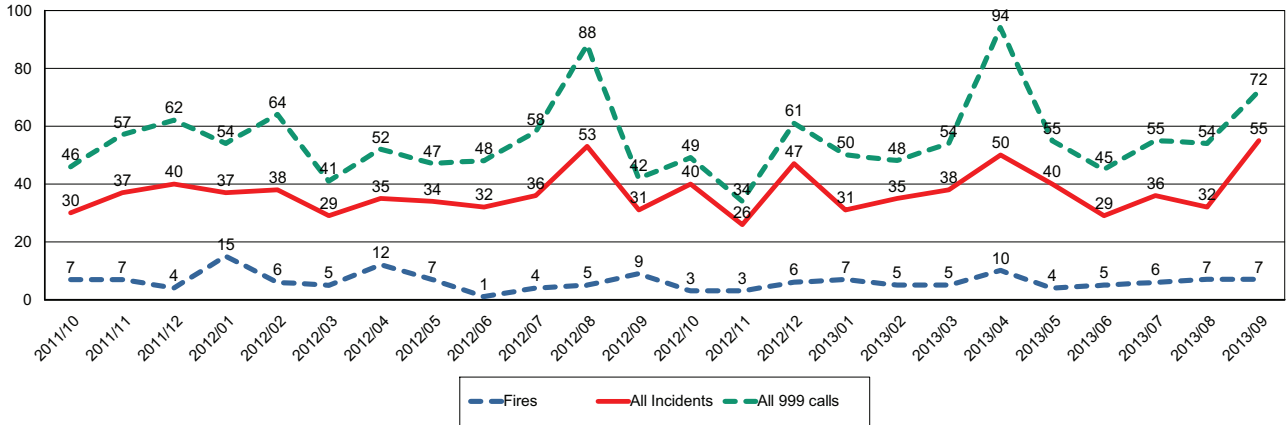
<sup>ii</sup> Statistical significance; If the survey was completed using an alternative set of respondents there is a 95% chance that the result would fall within  $\pm 1.5\%$  of the current result at force level. At sector level there is a 95% chance that the result would fall within  $\pm 5\%$  of the current result.



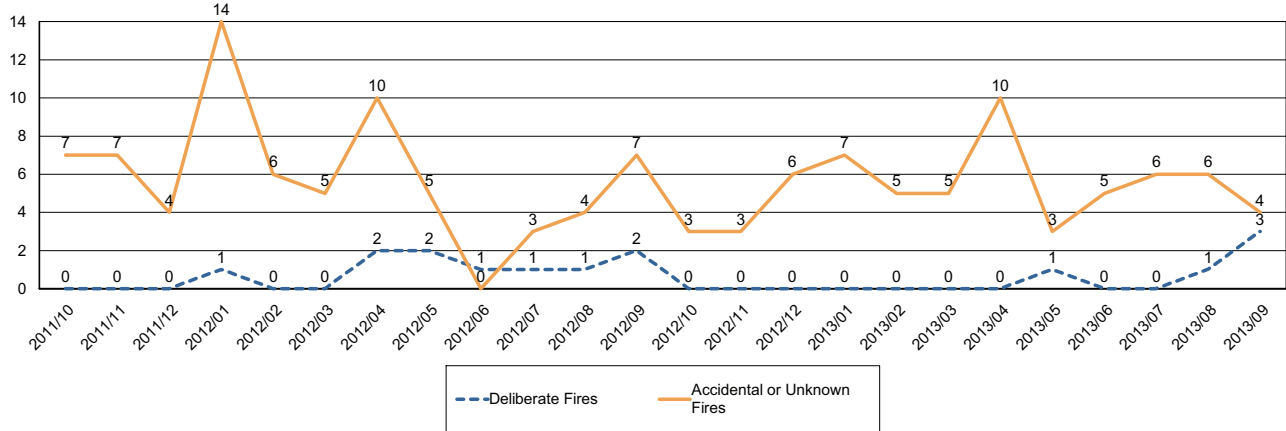
## Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including September. It has been prepared using the latest information and is subject to change.

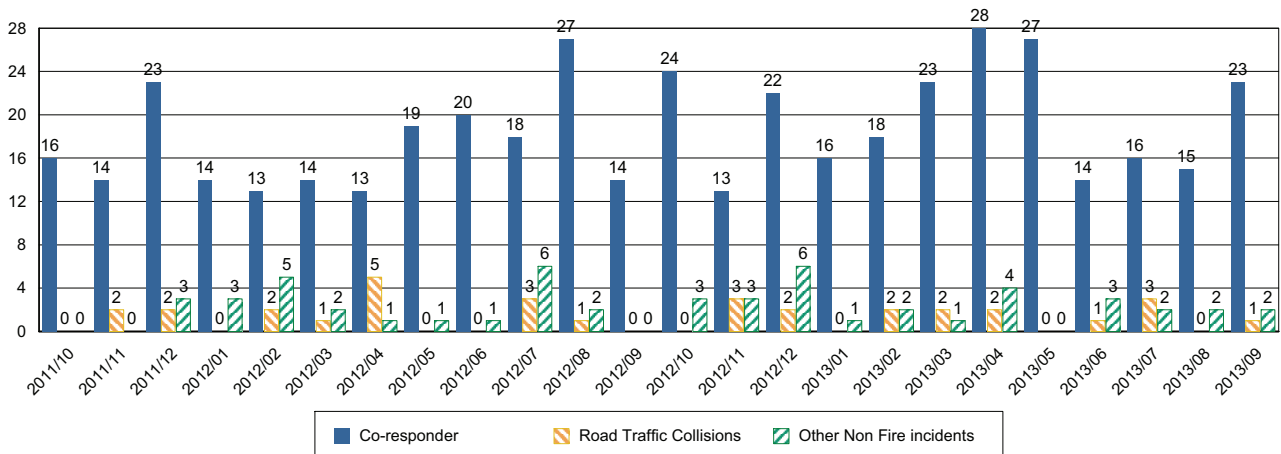
### Incidents and Calls



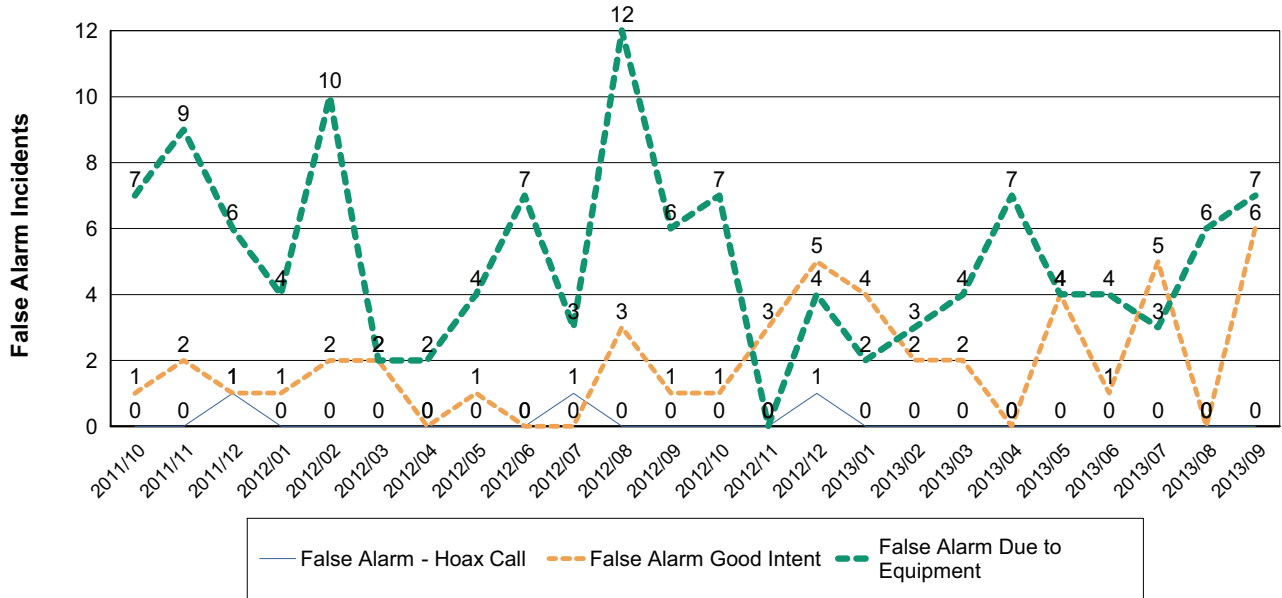
### Fires by Cause



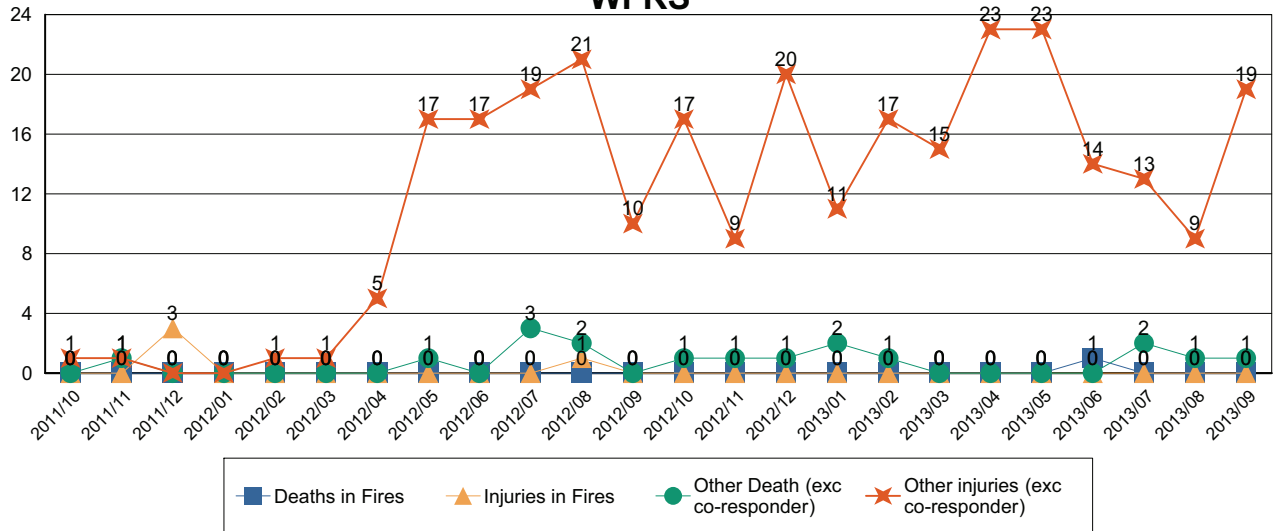
### Non-Fire incidents attended by WFRS



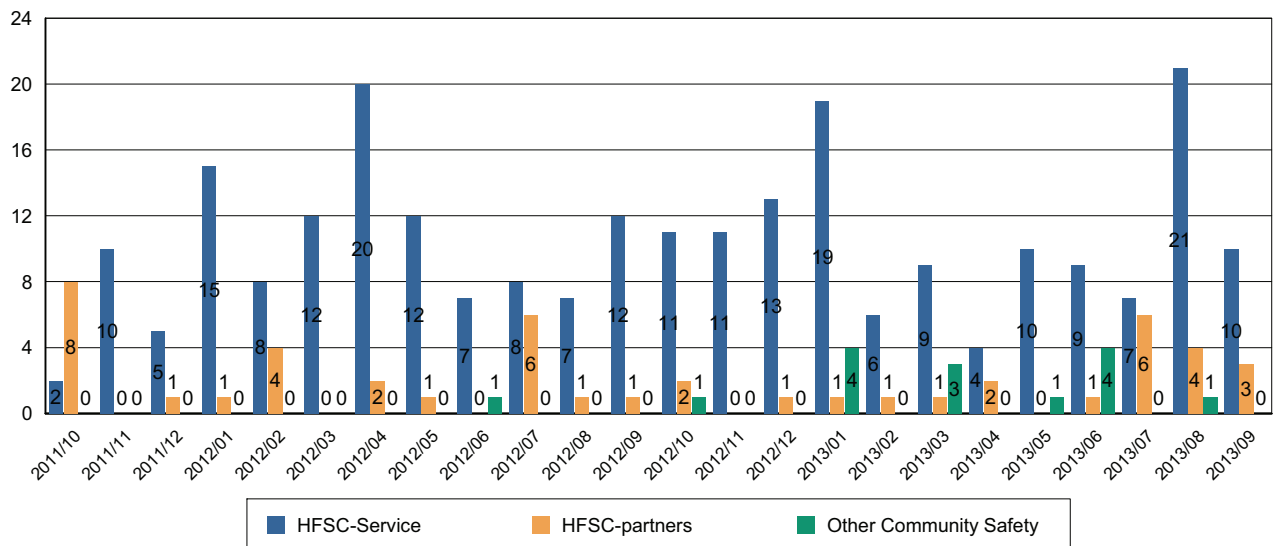
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

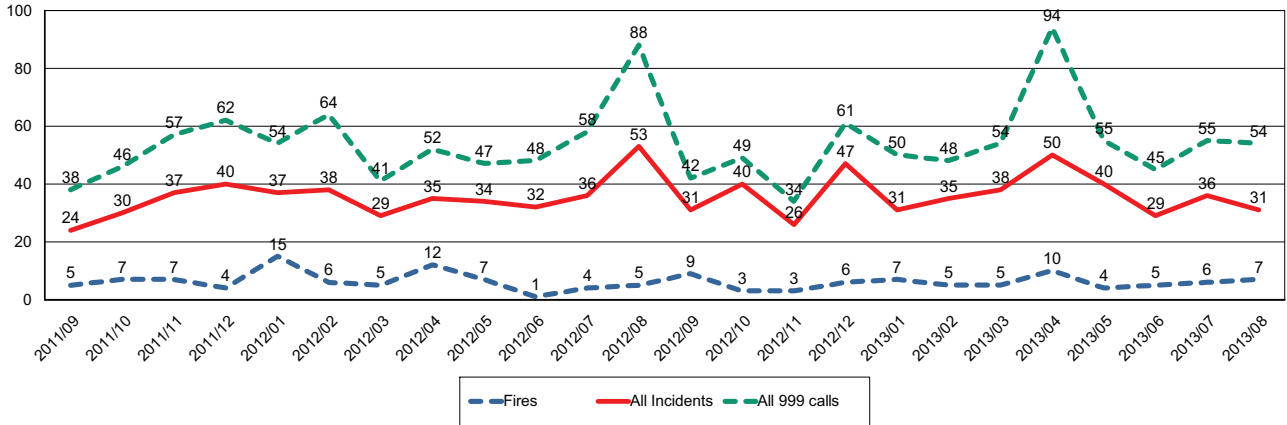




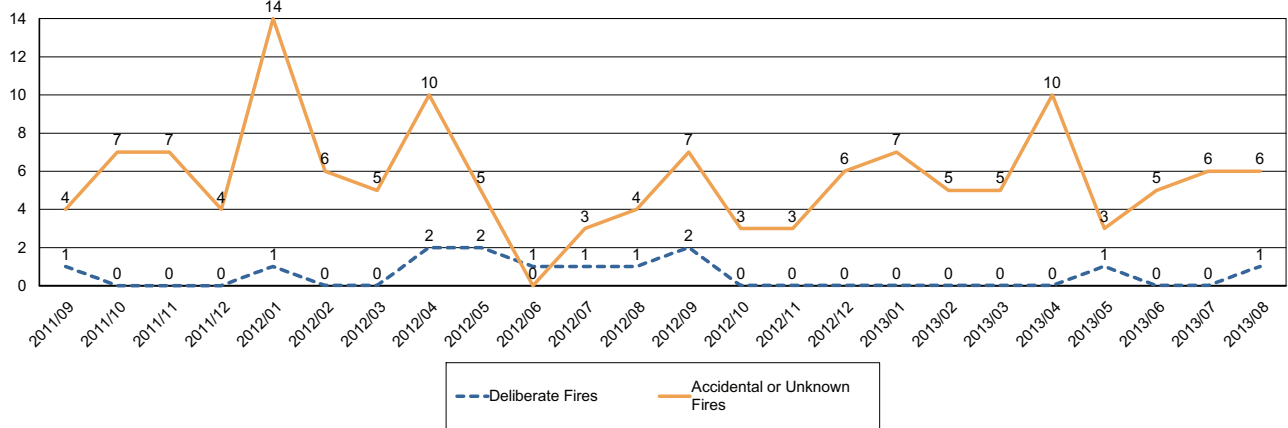
## Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including August. It has been prepared using the latest information and is subject to change.

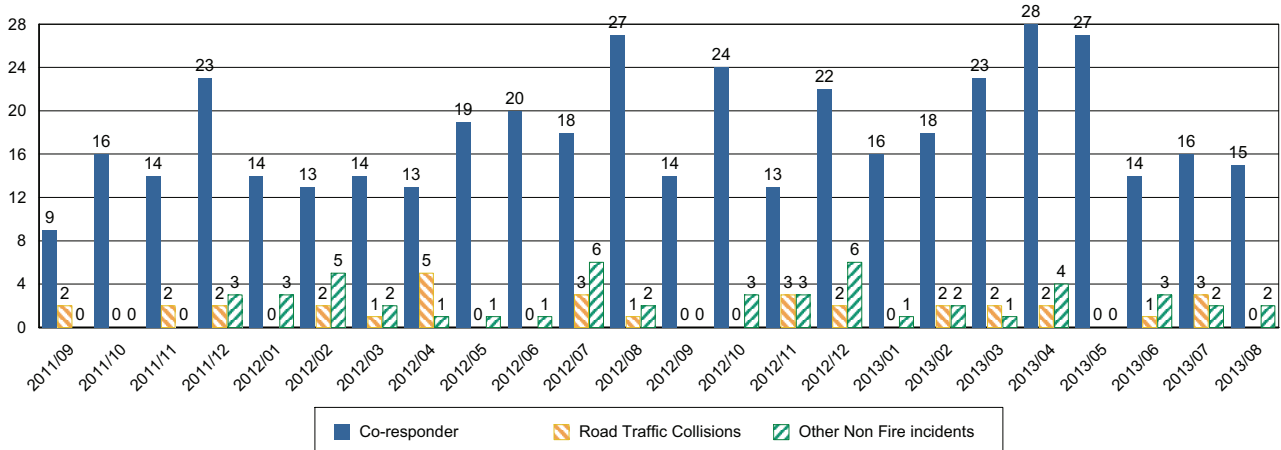
### Incidents and Calls



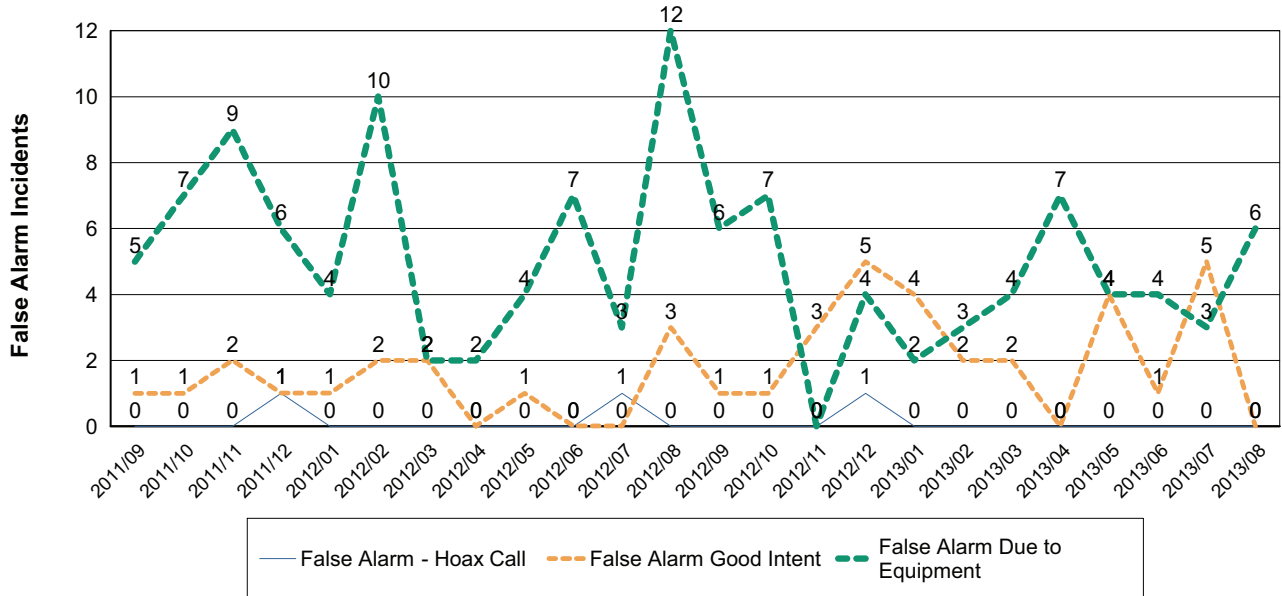
### Fires by Cause



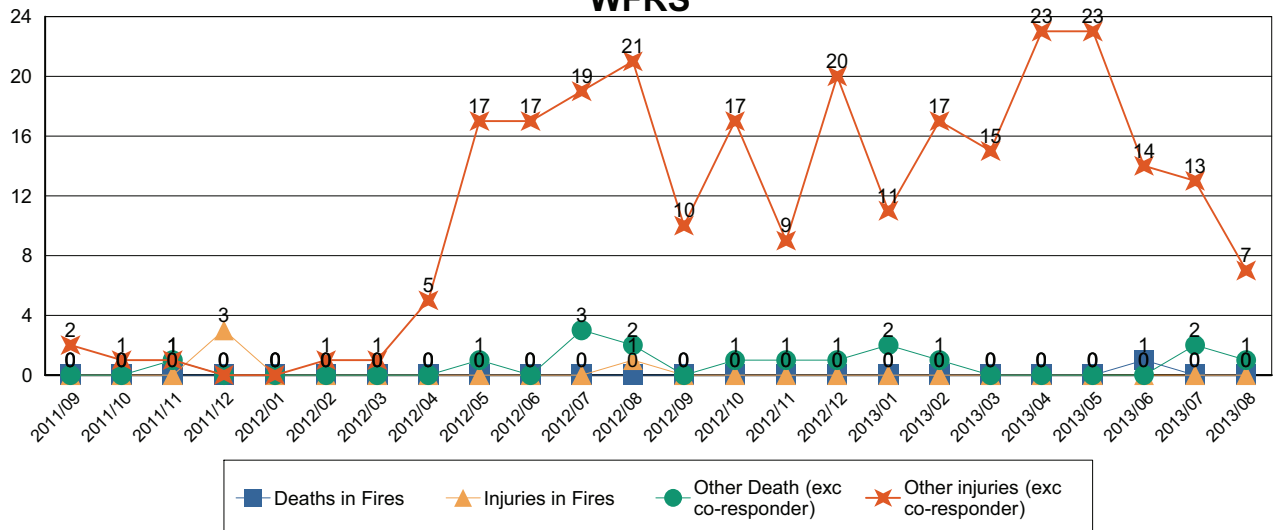
### Non-Fire incidents attended by WFRS



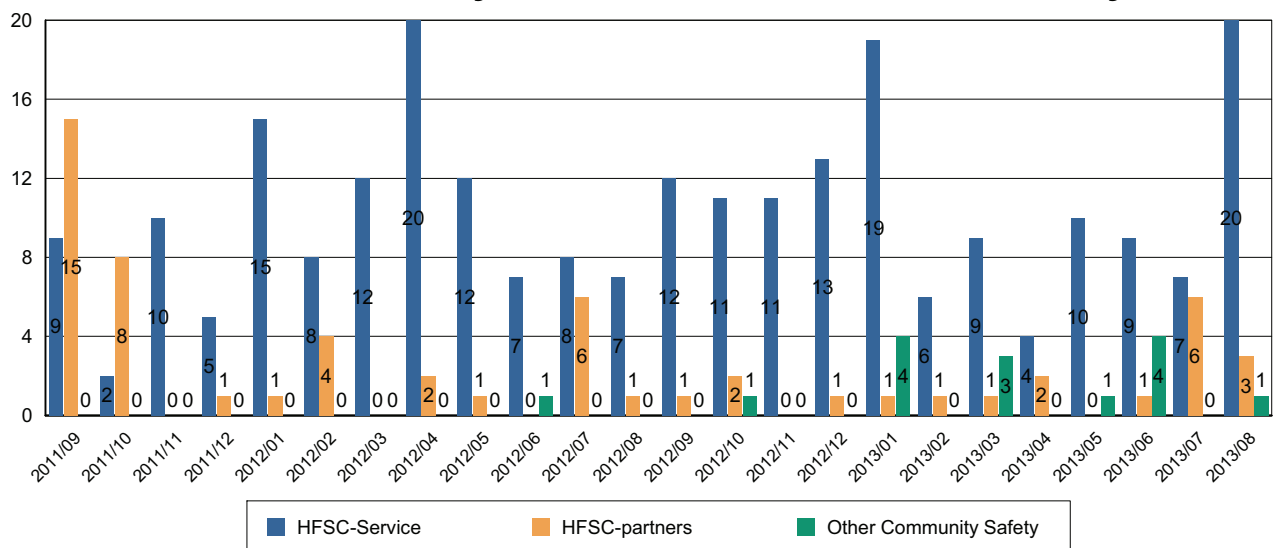
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## Information Item

<b>Subject:</b>	<b>Carers' Small Grant Scheme</b>
<b>Weblink:</b>	<a href="#">website</a>
<b>Further details available:</b>	Maria Keel, Senior Commissioning and Contracts Officer Tel: 07500 099652 or email <a href="mailto:maria.keel@wiltshire.gov.uk">maria.keel@wiltshire.gov.uk</a>

### Carers' Small Grants Scheme

Do you have an idea for a project or activity to help unpaid carers in your community, but need funding?

I am pleased to announce the launch of the next round of our Carers Small Grants Scheme. Grants of up to £5,000 are available to get you started. The grants are available to groups and organisations (but not individuals) for projects and activities which can demonstrate that they make a tangible difference to the lives of unpaid carers of all ages in Wiltshire in one or more of the following ways:

- To give carers a break from their caring role
- To help carers learn a new skill which may increase their life chances and employability
- To help improve carers' physical or emotional health and well-being
- To reduce isolation
- To increase peer support
- To help carers' access to information, support and guidance

Match-funding is not required; however, these are one-off grants so applicants need to look for other sources of funding for the continuation of their project at the end of the funding period. (You can contact the Charities Information Bureau on 01380 729279 for advice on additional funding).

**Funding will not be given for any project or activity which duplicates services already commissioned by Wiltshire Council.**

The next deadline for applications is 30 November 2013 and applications can be downloaded from the Wiltshire Council [website](#).



# Information Item

<b>Subject:</b>	<b>Pest Control Update</b>
<b>Officer Contact Details:</b>	Claire Francis - Public Protection Manager Telephone: 01249 706309 E-mail: <a href="mailto:claire.francis@wiltshire.gov.uk">claire.francis@wiltshire.gov.uk</a>

Wiltshire Council's Pest Control team are pleased to be able to visit the area board meetings to offer advice on the services available to the general public, local businesses and parish and town councils. The pest control team covers the whole of Wiltshire with all officers fully trained to deal with a wide variety of public health pests.

A recent study by the Chartered Institute of Environmental Health<sup>1</sup> asking residents their views on pest control found that 85% of those questioned believe that their pest control department is an important part of public health protection in their area.

The pest control team provides treatments for rats, mice, wasps, fleas, bedbugs, clusterflies, carpet moths, squirrels, and cockroaches. In order to ensure the service is accessible to all the community discounts of up to 50% are offered for certain means tested benefits.

To give you an idea of the number of pests we deal with during the winter of 2012/13 we treated just fewer than 1000 rodent problems and in August 2013 we treated 514 wasp nests affecting homes and businesses in Wiltshire.

Pest control officers work closely with Environmental Health Officers often identifying vulnerable residents who may require further assistance and referring the customer to other services.

If you or someone in your community has a pest problem advice and information can be found on the web pages [/www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol](http://www.wiltshire.gov.uk/communityandliving/publicprotection/pestcontrol). We can be contacted via our on-line [pest control enquiry form](#) or through the Council's 0300 4560100 telephone number.

<sup>1</sup> <http://cieh.org/WorkArea/linkit.aspx?LinkIdentifier=id&ItemID=46952>



**Minutes of the Wilton Town Team meeting held on 18<sup>th</sup> July at 7.30pm in the  
Town Council Chamber**

**Present**

**Deb Beeson** (A.O.N.B.)

**Sally Bowers** (Historical researcher at the Institute of Commercial Management)

**David Corp** (Wilton Shopping Village)

**Peter Edge** (Wiltshire Councillor, Wilton & Lower Wylie)

**Johnathan Green** (Wilton Baptist Church)

**Mark Groves** (Wilton Estate)

**Phil Matthews** (Mayor of Wilton)

**Peter Newell** (Wilton Parish Church)

**Susan Nunn** (Wilton Carnival Committee)

**David Parker** (Chairman, Wilton & District Business Chamber)

**Catherine Purves** (Town Clerk)

**Ken Taylor** (Chairman, Wilton Community Land Trust)

**Mark Wood** (Wilton Parish Church)

**David von Zeffman** Chairman (President, Wilton & District Business Chamber)

**1. Chairman's welcome & apologies**

David von Zeffman welcomed all to the meeting, and introduced Sally Bowers from the Institute of Commercial Management, who was involved with creating heritage trails in Christchurch, and had offered to assist in helping in Wilton. Apologies were noted from **Stephen Harris** (Wilts Council Community Area Manager), Jackie Neylon (Pembroke Arms) and **Andy Rhind –Tutt** (Wilton Rotary).

**2. Approval of minutes and matters arising**

*Minutes* - the minutes of the previous meeting were approved as a correct record.  
*Matters arising* – there were no specific matters arising, but David Parker asked that a vote of thanks to the Town Clerk be recorded for her help and support in the creation of the Town Team.

**3. Reports on:**

- *Wilton in Bloom* – David Parker reported that there had been a reasonable number of entries with good displays, bearing in mind the event had not been held the previous year. Linda Martin who, with the assistance of Maureen von Zeffman, had planted the displays in the Market Square and had judged the competition entries, intended that a number of local gardens be open to the public next year, alongside the competition, with a small entry fee charged, which would be donated to charity.
- *Community Carnival* – Susan Nunn reported on a hugely successful carnival which this year had been held at Wilton Shopping Village, but both she and Gary felt that the event had grown too large for just two people to undertake without much more support.



- They thought that delegation to an active committee and/or a division of labour would be needed for next year. There was some discussion as to whether the carnival might be permanently located at WSV, with the carnival procession revived and starting from the Community Centre.
- DvZ asked the Community Carnival Committee to consider holding the Carnival on the Saturday at the WSV, with the Big Lunch on Sunday at Castle Meadow. He suggested that delegating specific tasks across the 2-day event might be the most effective means of reducing the burden on Gary and Susan. This is, of course, a matter for the Community Carnival Committee to decide at the October AGM.
- *Rotary Events* – in Andy Rhind-Tutt's absence, Mark Groves was able to report that the Rotary Car Boot Sale would take place on Bank Holiday Monday, 26<sup>th</sup> August and, at DvZ's request, on the strong links between Wilton Rotary/Wilton Estate/Stars Appeal. He also advised those present about the Horse Trials on 26<sup>th</sup>/27<sup>th</sup> July and the Super Cars event on 4<sup>th</sup> August. DvZ asked if the Town Team could be kept informed of events organised to replace the opera and concert events, as members would be happy to disseminate information and to assist in ensuring that the local public were made aware of the extent to which the Wilton House and Estate engaged with and supported the community.
- *Christmas Tree Lighting Ceremony* – all agreed that the basis is there for a really good community event, but it was felt that it had evolved rather than been consciously organised. As such, it was felt that it could now benefit from a more structured approach. The need for a good, reliable sound system should be resolved early on, and Mark Wood strongly recommended using the provider who operated the sound system two years ago. Additional tree lights are required, and consideration should be given to lights along West Street in a standardised design. The Town Council will drive this, forming a committee to steer the event. It was hoped that Andy Rhind-Tutt would confirm at an early date that the Rotary would organise again the Sponsor a Christmas Tree Light Bulb scheme this year.
- *Forthcoming Business Chamber events and Town Team support* –David von Zeffman reported that the Business Chamber had manned a stall at the recent Carnival, taken 6 months of advertising in Valley News and had hosted successful breakfast meetings in the Pembroke Arms.
- He urged members to support the forthcoming Chamber events – all aimed at promoting both the business and wider Wilton community:-
  - 6<sup>th</sup> September - Business Chamber lunch at the Pembroke Arms Hotel from 12.30pm to 2.00pm when Julie Girling MEP will be the guest speaker.

- 16<sup>th</sup> September – a FREE Business Chamber evening event (7-9pm at the Michael Herbert hall) - “Meet the Neighbours” with members of the Chambers/Business Associations from Gillingham, Mere, Shaftesbury and Tisbury, as well as the Wilton Community Area. Guest Speaker; Ros Liddington, Wilton House.
  - 26<sup>th</sup> October – Expo at either Michael Herbert Hall or, perhaps, at the former Erskine barracks site, open to the public, to showcase Wilton in general not just the businesses. To be financed by funds already granted by the Area Board and, subject to Redrow Homes making the site available and representatives being free to talk to/meet stakeholders who had been unable to attend the “open house” on the site. Held on the day of the Carnival. KT thought that work would already have commenced by that date: DC suggested that Wilton Shopping Village might be available as a venue.
  - Also in October, a lunch with council leader Jane Scott and Isobel Brown (from the Swindon and Wiltshire Local Enterprise Partnership) as guest speakers. Date to be confirmed.
- DvZ emphasised the importance of Team members supporting and attending these events, in order to continue raising the profile of Wilton.

#### **4. Presentation by Sally Bowers**

- Sally Bowers advised that she had been in post for two years, with the brief to use the History Society to promote Christchurch and build its tourism by highlighting the different historical aspects of the town. Different walks around the town had been developed, and bus tours had been introduced this year around Dorset and the more generalised “lesser known” Wessex area. If a town trail is to be developed, we need to identify what groups it should appeal to.
- Sally noted that Wilton House was a good draw for Wilton, but that people needed a nudge to bring them into the town, which in itself seems drab, but has wonderful architecture, and the surrounding countryside is wonderful.
- A town trail should have various points of interest – perhaps the Wilton Historical society could be involved. She had seen DvZ’s plans for a core trail, with optional extensions at either end to St John’s Almshouses and St Peter’s Fugglestone, and “traditional” look of the associated leaflets and offered to assist in the production.
- Footprints on pavements were a possibility, and signs on posts would be required for the older age group, with apps for the younger, more technically savvy age group.

- Museum – a short discussion followed about the need for a museum, as the history and artefacts are present, but comments were raised about the appetite for such a project, its cost, the venue and the need to find and retain volunteers to run it.

#### **5. Update from the Area of Outstanding Natural Beauty**

- Deb Beeson reported that the funding for her sustainable rural tourism project was coming to an end in October, and she was tying up loose ends.
- Many networking sessions and training events had been held, and over 160 businesses had attended. Customer care had been a priority, and businesses from across the AONB and from as far as Chippenham had attended, demonstrating the need for such events.
- The next training event would concentrate on welcoming visitors with disabilities. Others had focussed on walkers, cyclists and international visitors.
- 10 new walking and cycling trails had been developed, and all had received a positive response, although more testers and feedback was required, particularly the cycling route starting at Wilton shopping village into the Chalke valley.
- The trails were based on existing legal rights of way, as to use other tracks raised issues with landowners and about maintenance.
- A new website was being developed “Discover Nadder” which would collate all the information required, and would appeal particularly to international visitors, especially walkers. It would also be a free marketing opportunity for all Nadder based businesses, not just the accommodation orientated ones.
- The project had been designed to continue after Debs’ departure, but concern was expressed about how the AONB was to be represented on the Town team after Deb’s departure.
- DvZ thanked Deb for her commitment to the project and her input to the Team.

#### **6. Update from the Wiltshire Community Land Trust**

- Ken Taylor reported that an extensive consultation exercise had taken place at Wilton Carnival, and the responses were being analysed at present, with feedback being given to the public by means of a bulletin at the end of July, and further workshops would be held on the basis of further consultation required.
- It was noted that the business community needs to be consulted, and it was suggested holding a twilight session on Tuesday 13<sup>th</sup> August from 4.30pm to 6.00pm with the business community, leading on to a more general discussion with the Town Council, thereafter. KT undertook to confirm the date asap, in order to give attendees due notice.

## **7. Swindon & Wiltshire Local Transport Body and Wilton Station**

- David von Zeffman advised that as a consequence of Localism, the Department of Transport had allocated £17m to the SWLTB over 4 years to identify 3 or 4 deliverable projects from a shortlist of 10 for Wiltshire and 10 for Swindon.
- The SWLTB had identified 20 such projects, which had now been categorised into three groups – prioritised schemes (with a robust business case now needed), a contingency group (with an outline business case now required), and an “also ran”, provisional group (which now require a robust, strategic outline business case) .
- Wilts Council’s (and SWLTB member) Fleur de Rhe Phillippe, Cabinet Member for Transport, had stated that deliverability was the most important factor, in order to support the credibility of the newly-formed Transport Body.
- Swindon BC’s Ian Tucker had indicated that Network Rail’s concerns were based around finance – or the lack of it - as NR had no spare funds. If private money/sponsorship could be raised, then NR would consider it, DvZ advised.
- DvZ also advised that the close proximity of the proposed Wilton station to Salisbury was not considered a problem, as Chandlers Ford station, only some 2.5 miles from Southampton Parkway, had been re-opened and dealt with 250,000 passengers annually.
- DvZ thanked all those members who had sent to the SWLTB, letters of support for the re-opening of the stations(s).
- It was noted that over 400 people had responded positively to an ad hoc petition circulated at the carnival, thus demonstrating the extent of local support for the project. DvZ advised that the limit on the number signing – in only 1hr 30 - had been the fact that he had only prepared 2 clipboards and that they had run out of sheets!

## **8 Neighbourhood Planning**

- Catherine Purves reported that the Town Council hoped to hold an informal meeting on 30<sup>th</sup> July, concerning the possible development of a Neighbourhood Plan and those present who were interested were most welcome to attend. She was gathering information from fellow Wiltshire Clerks of their Councils’ experiences so far in order to compile a report for the Council, and had invited a Planning Officer to attend.
- David von Zeffman noted that Shaftesbury Town Council had not received much support from its District or County Council. Their consultation process had extended to include neighbouring parishes.

## **9. The Amesbury/Salisbury/Wilton & Stonehenge partnership**

Andy Rhind-Tutt will report fully at the next meeting, but he is understood to be pursuing this project vigorously.

## **10. Benchmarking & Market Towns networking and Visit Wiltshire**

- Catherine Purves reported that the Town Council had agreed to take out membership of the Action for Market Towns Initiative and Visit Wiltshire for one year. The usefulness/value for money would be assessed before possible renewal.
- DvZ confirmed that he was meeting with David Andrews from Visit Wiltshire in the near future.
- It was noted that there will be a major cycling event in Wilton in May 2014, and a celebration of George Herbert's life in July 2014, and it was hoped that these events would be included in any literature produced for next year.
- John Longley has been nominated as the Wilton Market Traders representative. DvZ will liaise with him.
- David von Zeffman, Catherine Purves, John Holt and Gary Nunn would be carrying out the AMi benchmarking exercise in September, date to be decided.

## **11. Any Other Business**

- Deb Beeson and Sally Bowers thought it a good idea to keep in touch.
- Wilton Shopping Village's application for Area Board funding for new play equipment in Minster St. had been deferred until the next Area Board meeting in October, when Catherine Purves hoped to submit a more comprehensive application highlighting additional funds from the Town Council, developer's contributions and Awards for All.

The meeting closed at 9.30pm. The next meeting will be at 7.30pm on Thursday 15<sup>th</sup> August in the Town Council Chamber



**South West Wiltshire Area Board  
Youth Project Funding Application Form 2013/14**

**Name of Group:**

**Number of young people in group:**

**Name of person applying:** **Age:**

**Contact email:**

**Contact phone number:**

**Contact address:**

**1. What do you want the funding for (describe what your project is about)?**

**2. Where will the project take place?**

**3. When will the project take place?**

**4. What will be the benefits of the project for the young people involved / the local community** (e.g. leading healthier lifestyles / keeping physically healthy, learning new skills, making a positive contribution, access to transport or other services, challenging bullying or discrimination)

**5. How much funding do you want from the Area Board? (standard grants up to £1000)**

£

**6. List all of the things you need to buy or pay for to run your project (please provide copy of quotes)**

£

(please note Wiltshire Council will pay funding to a 'supporter' e.g. youth worker, school, parish council)

**7. How will you know your project has been successful?**

**8. Any further information**

Please contact Stephen Harris on **01722 434211** or email [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) for more information.

Please return your application by **13 November 2013** to **Stephen Harris, Community Area Manager**. Please email [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk), or if you are unable to do this you can post your application to the following address; Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP2 2HX.

## South West Wiltshire Area Board Youth Project Funding Criteria

South West Wiltshire Area Board has set aside £10,000 to allocate to projects that will benefit young people in the South West Wiltshire Community Area.

For all applications use the criteria below:

Tick	
	Groups of young people up to the age of 21 are eligible to apply
	A group must be a minimum of 5 young people
	Groups can apply for up to £1000 to take part in activities, buy equipment or other project costs; grants for more than £1000 will be considered on a case by case basis
	The project ideas should come from young people themselves and they should be actively involved in the planning
	The project should have a 'supporter' to help and hold funds for the project (e.g youth worker, school, parish councillor)
	The project should show benefits for young people in at least one of the following areas: <ul style="list-style-type: none"> <li>• Leading healthier lifestyles / keeping physically healthy</li> <li>• Learning new skills</li> <li>• Making a positive contribution</li> <li>• Access to transport or other services</li> <li>• Challenging bullying or discrimination</li> <li>• Benefitting the local community</li> <li>• Building on the legacy of events in 2012 (e.g. Olympic and Paralympic Games) – bringing communities together to deliver events and activities, getting more people active in sport</li> </ul>
	Young people should help to present their ideas to the Area Board
	Young people should develop ideas for how they will know their project has been successful
	Young people should be actively involved working out the project costs and benefits

The deadline for applications is **13 November 2013**. Those groups whose applications are shortlisted will be invited to attend a South West Area Board meeting on **11 December 2013**, where the elected Councillors will make a decision on funding. Each group will be able to make a presentation (no longer than 2 minutes) and then answer any questions before a decision is made.

The South West Wiltshire Youth Advisory Group (YAG) will be running a workshop to assist groups in putting together their applications. Please contact Stephen Harris, Community Area Manager, on **01722 434211** / email [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) for further information and advice.







**South West Wiltshire Area Board  
Youth Project Funding – Supporter Agreement Form 2013/14**

Name of Youth Project Group:  
Name of Supporter:  
Name of Employer/Organisation (e.g. Parish Council):  
Position (e.g. Parish Councillor):  
Contact email:  
Contact phone number:  
Contact address:

**Declaration – I confirm that....**

- I am at least 18 years of age.
- The applicant has discussed the youth project with me, I have viewed the application form and to the best of my knowledge, the information provided is correct.
- I support this application for funding.
- The necessary policies and procedures will be in place prior to the commencement of the project outlined in this application e.g. child protection, safeguarding adults, equal opportunities, public liability insurance.
- If an award is received, I will manage the funds and ensure that it is spent as outlined within the application. Any unspent funds will be returned within 6 months of the project starting.
- If an award is received, I will provide South West Wiltshire Area Board with confirmation that the project has run and a simple account summary detailing how funds were used within 6 months of the project taking place.

Signed: Name: Position in organisation:	Date:
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**Bank Account Number**   -----  
**Sort Code**                   -----

Please return this form to **Stephen Harris, Community Area Manager**, by emailing [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk)  
If you are unable to do this you can post this form to the following address; Area Boards Team, Wiltshire Council, Bourne Hill, Salisbury, Wiltshire. SP1 3UZ.



## South West Wiltshire Area Board Community Areas Transport Group (CATG)

**Tuesday 10 September 2013  
2.00pm, Bishopstone Village Hall, SP5 4AA**

### Agenda

#### 1. Apologies and Introductions

In attendance:

- Cllr Tony Deane (Chair) (AD)
- Cllr Jose Green (JG)
- Cllr Bridget Wayman (BW)
- Cllr Peter Edge (PE)
- Cllr George Jeans (GJ)
  
- David Thomas, Senior Engineer (TG)
- Stephen Harris, Community Area Manager (SH)
- Spencer Drinkwater, Principal Transport Planner (SD)
- David Button, Highways Engineer (DB)
  
- Clare Churchill, Quidhampton Parish Clerk (CC)
- Tony Peel, Tollard Royal Parish Councillors (TP)
- Richard Mitchell, Tollard Royal Parish Councillor (RMi)
- Charles Smith, Dinton Parish Councillor (CS)
- Mike Ash, Bishopstone Parish Clerk (MA)
- Gary Chambers, Tisbury NPT (GC)
- Martyn Day, Tisbury NPT (MD)
- Catherine Purves, Wilton Town Clerk (CP)
- Martin Holland, Broad Chalke (MH)
- Archibald Barr, Broad Chalke (AB)
- Michael Scott, Broad Chalke (MS)
- Roger Weaver, Bowerchalke Parish Councillor (RW)

Apologies received from: Sandra Harry (Tisbury and Donhead St Andrew Parish Clerk), Bev Ford (Tisbury Community Safety Partnership), Ashley Truluck (Broad Chalke Community Plan), Rebecca M'Zadeh (Highways Technician), Tony Phillips (Fovant resident), Clive Upton (Dinton resident), Sheila Sheppard (Barford St Martin Parish Councillor)

#### 2. Budget update

See attached budget sheet. DT advised that Cllr Thomson has delegated funding for 2012/13 road reviews to individual CATGs, who can decide how they want to use that money.

3. C class/unclassified road reviews for 2011/12 and 2012/13

2011/12 road reviews have been sent out to Parish Councils for any response; any comments should be sent to Steve Harris by 30 October 2013.

AD referred to the collisions list (attached). **ACTION – DT to investigate junction blackspot on C57. DT to also look at where specific accidents have happened on roads at top of collisions list.** A decision on whether to carry out a road review in 2012/13 could then be decided.

Possible routes were discussed. CC drew attention to a particular issue in Quidhampton on Skew Road. **ACTION – DT to order metro count to explore issue further.**

AD suggested Parish Councils record accident data when it is damage only (no personal injury), as this is not currently recorded and would help to inform thinking. **ACTION – SH to request Parish Councils record information over a 12 month period, to be reviewed in Sept/Oct 2014.**

4. Sign de-cluttering and minor signing requests

Letter from Cllr John Thomson attached. **ACTION – SH to re-circulate to all Parish Councils.**

5. Minutes from meeting on 25 June 2013

No amendments to be made.

6. Summary of agreed actions

MD asked for an update on yellow lines in Park Road. DT advised that he has a progress meeting with Balfour Beatty Living Places on 12.9.13 where he has been promised a programme for all road markings. **ACTION – DT to provide update to SH on road marking programme.**

GJ requested that work ticket for Mere yellow lines be pulled, on the understanding that if the work is wanted another ticket can be raised. **ACTION – DB to pull ticket for Mere yellow lines.**

Issue	Action	By whom?	Update for CATG meeting on 10/9/13?
Mere, The Lynch junction with Pettridge Lane, poor visibility	Provide map of ownership to GJ	DB	DB provided at meeting.
Renewal of white lines initiative	Write to cabinet member to request scheme is complete by Sept 13	AD	TW advised scheme list completed on 5 July 2013. DB advised Teffont still to be done on 12 Sept 2013.
Unclassified / C class road review	Send map of roads and accident stats with minutes	SH	Sent with agenda.
Weight limit signage in Water Street, Mere	Request Area Board approves £250 of CATG funding towards new signage	SH	Done – Highways team have ordered sign.
	Request £250 contribution from Mere PC	GJ	GJ confirmed Mere PC have agreed £250 contribution
Raised kerb for pedestrians in Quidhampton	Report back to Parish Council and suggest alternative measures.	TG	CC advised Parish Council now proposing 20mph limit. DT advised county wide 20mph policy currently out to consultation. <b>ACTION – Julie Wharton to meet with Parish Council when in post to look at issue afresh.</b>
	Compose letter to Highways Agency re. no right turn onto A36.	SH/AD	<b>ACTION – SH to provide copy of response with minutes.</b>
Measures to combat speeding along South Street, Wilton	Discuss contribution with Town Council and report back to next CATG.	PE	PE advised Town Council support this and more than happy to make contribution. <b>ACTION – Julie Wharton to pick up when in post.</b>
Layby and bus stop opposite new community shop in Broad Chalke	Request Area Board approves £10,000 of CATG funding towards substantive funding bid	SH	Done. Substantive funding bid successful. Due to be confirmed on 10.9.13. Aim is for scheme to be delivered in 2013/14.
Priority in the narrows at Ansty	Chase up re. missing sign	RM	Work instruction ticket number 258629 raised for

			new Road Narrows plate
Sign at junction causing visual obstruction in Stourton	Liaise with Mark Stansby to address Parish Council concerns.	DB	Junction assessed by DT and options presented to GJ for consideration. <b>ACTION – GJ to consult with Parish Council. DT to provide sign designs and cost estimates.</b>
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars in Fovant	Raise issue with Housing Management in first instance, to see if they can fund improvements.	SH	Done – currently compiling requests for parking, no decision to be taken before early 2014.
Warning light system for Brook Hill in Donhead St Andrew	Send details to TG for investigation	SH	Done. Options presented to Parish Council for consideration. Due to have Parish Council meeting on 13.9.13 to discuss.
Fovant triangle project on A30	Request Area Board approves £10,000 of CATG funding towards substantive funding bid	SH	Done. Fovant bid unsuccessful in 2013/14.
Yellow lines for exit to car park in Mere	Send details of how to make application to Parish Council	SH	Done.
A30 in Fovant – speed limit changes	Request update from Dave Thomas	SH	Speed limit implementation is due late September / early October.
Monmouth Hill Scheme in West Tisbury	Send details to TG/Highways Engineer for further investigation	SH	Done. <b>ACTION – DT to arrange for scheme to increase size of roundabout to be assessed.</b>

#### 7. New schemes for consideration

LOCATION	SCHEME / ISSUE	DECISION
Zeals	Lay-by next to the entrance of Leaping Frogs Pre-School/Nursery	DT explained possible schemes. To add yellow line restrictions would cost approx. £3,000. To remove lay-by would cost approx. £5,000. Concerns raised about whether such expenditure was warranted for this issue. Group voted: No action = 9 votes Yellow lines = 3 votes Remove lay-by = 0 votes

Broad Chalke	Proposed road amendments	AB had list of issues for Broad Chalke. <b>ACTION – DT to have list of issues looked at by member of Highways team.</b> DT advised that new Highways Engineer will be starting on 2 Oct 2013, Julie Wharton.
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GJ raised issue of Walnut Tree roundabout, works would cost approx. £70,000 and he would like to see developer money put towards the scheme.

AD concluded that the group supported GJ in saying that the Walnut Tree roundabout is not good enough in its current layout and would benefit from receiving developer funding.

8. Review of other schemes/issues in the Mere, Tisbury and Wilton Community Area

Issue	Update on 28 February 2013	Update on 25 June 2013	Update on 10 Sept 2013?
Community SID	<b>ACTION – SH to chase CS to send details.</b>	CS reported that they are now checking sites, as some do not have the poles to attach the SID to.	CS advised looking at whether SIDs can be mounted on existing furniture.
Compton Chamberlayne, Parking near blind bend		Deferred until next meeting.	SH to check for update with issue originator.
West Tisbury, Alternative scheme at Tuckingmill		TG advised that currently waiting for topographical survey to be returned. Looking to make a bid for substantive funding in 2014/15.	No further update.
Fovant, Triangle project on A30		AP reported that reps from village met with TG in April 2013. New mini-roundabout proposed. TG advised that consultants have been employed to fully cost the proposed scheme asap. Group agreed to recommend	Substantive CATG bid was not successful.



		substantive CATG bid with £10,000 contribution, approved by Area Board.	
Wilton, Waiting restrictions at five locations in the Waterditchampton area	TG advised order placed.	No update	DT due to get update on road marking programme on 12.9.13 from BBLP.
Tisbury, Hindon Lane yellow lines and removal of incorrectly placed yellow lines	Due by April 2013.	TW chasing up	DT due to get update on road marking programme on 12.9.13 from BBLP.
Renewal of white lines initiative	Hindon reported their lines have been done. TM advised that area gang can be asked to do works at weekends. All requests submitted will be processed. <b>ACTION - TM to ask for updates to be provided to SH so that parishes can be kept updated.</b>	TW advised that Balfour Beatty now have white line request list at top of their 'to do' list. All works due to be completed before end of Sept 13	Scheme list completed on 5 July 2013. DB advised Teffont still to be done on 12 Sept 2013.
Mere, Weight limit signage in Water Street		TG proposed sign to replace existing one, £500 cost. Group agreed to recommend £250 from CATG and £250 from Parish Council. Area Board agreed CATG funding on 17 July 2013. <b>GJ to request Parish Council contribution from Mere PC.</b>	Highways team have ordered sign.  GJ confirmed Mere PC have agreed £250 contribution
Quidhampton, raised kerb for pedestrians		TG estimated £10-15,000 for kerbing scheme. PE and CC raised concerns about safety of pedestrians. <b>ACTION – TG to report back to</b>	CC advised Parish Council now proposing 20mph limit. DT advised county wide 20mph policy currently out to consultation. <b>ACTION – Julie Wharton to meet with</b>

		Parish Council and suggest alternative measures. SH/AD to compose letter to Highways Agency re. no right turn onto A36.	Parish Council when in post to look at issue afresh.  <b>ACTION – SH to provide copy of response with minutes.</b>
Wilton, Measures to combat speeding along South Street		TG advised installing gateways would cost approximately £7,000. <b>ACTION – PE to discuss contribution with Town Council and report back to next CATG.</b>	PE advised Town Council support this and more than happy to make contribution. <b>ACTION – Julie Wharton to pick up when in post.</b>
Broad Chalke, Layby and bus stop opposite new community shop		Survey has taken place. Project costed at £31,000. Group agreed to recommend substantive CATG bid with £10,000 contribution, approved by Area Board. Substantive CATG bid made.	Substantive funding bid successful. Due to be confirmed on 10.9.13. Aim is for scheme to be delivered in 2013/14.
Stourton, Sign at junction causing visual obstruction		Concerns about junction reported by GJ and HP. <b>ACTION – DB to liaise with Mark Stansby to address Parish Council concerns.</b>	Junction assessed by DT and options presented to GJ for consideration. <b>ACTION – GJ to consult with Parish Council. DT to provide sign designs and cost estimates.</b>
Parking at: - The Avenue in Tisbury - Barford St Martin - The Poplars in Fovant		<b>ACTION – SH to raise issue with Housing Management in first instance, to see if they can fund improvements.</b>	Housing Management currently compiling requests for parking, no decision to be taken before early 2014.
Donhead St Andrew, Warning		TG confirmed route study has not	Done. Options presented to Parish

light system for Brook Hill		identified any alterations in relation to this issue. <b>ACTION – SH to forward details to TG to be looked into.</b>	Council for consideration. Due to have Parish Council meeting on 13.9.13 to discuss.
A30 in Fovant – speed limit changes	No further update.	Speed limit implementation is due late September / early October	No further update.
Semley, Calais Hill, Resurfacing issues	No further update.	No update	DB reported tickets in system for patching; road is in poor condition. Didn't make it onto list for resurfacing.
Donhead St Mary, A30, Higher Coombe, condition of road	No further update.	No update	DB advised area under trees in Charlton in poor surface condition; Atkins been asked to do out of programme, awaiting response.

PE advised that Wilton Market Place has incorrectly come off the list. **ACTION – SH to put back on current schemes list. ACTION – DT to chase Atkins for an update.**

#### 9. AOB

RMi raised issue of straw being accidently deposited in villages by straw lorries.  
**ACTION – AD/SH to investigate further and report back.**

#### 10. Date of Next Meeting – TBC

Summary of agreed actions:

Issue	Action	By whom?
C class/unclassified road reviews for 2012/13	Investigate junction blackspot on C57. Also look at where specific accidents have happened on roads at top of collisions list.	DT
Speeding in Quidhampton on Skew Road	Order metro count	DT
Collecting data on traffic accidents (when it is damage only)	Request Parish Councils record information over a 12 month period, to be reviewed in Sept/Oct 2014.	SH
Sign de-cluttering and minor signing requests	Re-circulate letter from Cllr John Thomson providing guidance	SH

Road markings outstanding in South West Wiltshire	Provide update to SH on road marking programme when made available by Balfour Beatty Living Places	DT
Ticket in system for Mere yellow lines	Pull ticket	DB
Raised kerb for pedestrians in Quidhampton	Julie Wharton to meet with Parish Council when in post to look at issue afresh.  Provide copy of response from Highways Agency on proposal to change junction with A36 with minutes.	Julie Wharton  SH
Measures to combat speeding along South Street, Wilton	Julie Wharton to pick up when in post.	Julie Wharton
Sign at junction causing visual obstruction in Stourton	Consult with Parish Council on work proposals.  Provide sign designs and cost estimates to GJ.	GJ  DT
Monmouth Hill Scheme in West Tisbury	Arrange for scheme to increase size of roundabout to be assessed	DT
Broad Chalke, proposed road amendments	Have list of issues looked at by member of Highways team	DT
Wilton Market Place, pedestrian crossing on North Street	Put back on current schemes list.  Chase Atkins for an update	SH  DT
Issue of straw being accidently deposited in villages by straw lorries	Investigate further and report back	AD/SH



<b>Report to</b>	<b>South West Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>16 October 2013</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider applications in respect to:

1. Mere Bowls Club - award £1,500 towards new changing rooms, conditional on the balance of funding being in place.
2. The Chris Brown Day Centre – award £2,000 towards club events, conditional on the balance of funding being in place.
3. Fovant Youth Club – award £500 towards a start-up costs for a cookery project, conditional on the balance of funding being in place.
4. Seeds4Success – award £5,000 towards South West Wiltshire footpath improvement programme, conditional on the balance of funding being in place.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. An update on South West Wiltshire Area Board's priorities can be [viewed here](#).
- 1.5. South West Wiltshire Area Board has been allocated a 2013/2014 budget of **£96,467** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the South West Wiltshire Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.
- 1.9. New for 2013/14 is a single on-line application process for

Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).

- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their [area board blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p><b>Background documents used in the preparation of this report</b></p>	<p><a href="#">Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</a></p> <p><a href="#">South West Wiltshire Area Board Priorities Action Log</a></p> <p><a href="#">Mere Community Area Joint Strategic Assessment</a></p> <p><a href="#">Tisbury Community Area Joint Strategic Assessment</a></p> <p><a href="#">Wilton Community Area Joint Strategic Assessment</a></p>
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## 2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2013/2014 budget of **£96,467** that may be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led Initiatives.



- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are 3 further funding rounds planned for 2013/14. Deadlines for receipt of funding applications are:
  - 13 November for a decision at the Area Board meeting on 11 December 2013.
  - 8 January 2014 for a decision at the Area Board meeting on 5 February 2014.
  - ADDITIONAL DATE - 26 February 2014 for a decision at the Area Board meeting on 26 March 2014.

### **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board.
- 4.2. At the time of writing this report South West Wiltshire Area Board has a balance of **£81,471**. If grants are awarded in accordance with officer recommendations South West Wiltshire Area Board will have a balance of **£72,471**.

### **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

### **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

### **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, “Officer Recommendations” of the funding report.

## 8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Mere Bowls Club	New changing rooms	£1,500

- 8.1.1. Officers are of the opinion that this application meets the 2013/14 grant criteria, conditional on the balance of funding being in place and planning approval being granted.
- 8.1.2. This application has been classified as a capital project by Wiltshire Council finance department.
- 8.1.3. This project is to purchase and install a log cabin that would be subdivided to provide male and female changing facilities at the club. The building would also provide secure storage for personal items while members and guests are playing bowls.
- 8.1.4. The club has increased in membership over recent years and aims for this to continue with improved facilities available.
- 8.1.5. Wiltshire Council Property Services support this application, whilst raising the issue of disabled access. The applicant has provided a response on measures being taken to ensure disabled access is satisfactory.

Ref	Applicant	Project proposal	Funding requested
8.2.	The Chris Brown Day Centre	Club events	£2,000

- 8.2.1. The Area Boards grant scheme criteria for 2013/14 states that ‘the council will not consider grant applications for ‘recurring revenue or ongoing running costs.’ Officers are, therefore, of the opinion that this application does not meet the 2013/14 grant criteria.
- 8.2.2. This application has not been classified as a capital project by Wiltshire Council finance department. Any funding awarded would be taken from the Area Board’s revenue allocation.
- 8.2.3. This project is to contribute towards running costs of the day centre, which includes providing lunch, running activities and trips and having guest speakers to give lectures. The group is supported by a paid organiser.
- 8.2.4. The Day Centre already receives funding support from Wiltshire Council towards its running costs totalling £3,173 for 2013/14.

Ref	Applicant	Project proposal	Funding requested
8.3.	Fovant Youth Club	Start-up costs for a cookery project	£500

8.3.1. Officers are of the opinion that this application meets the 2013/14 grant criteria. No matched funding is required as the application is for £500 or less.

8.3.2. This application has been classified as a capital project by Wiltshire Council finance department.

8.3.3. This project is to purchase a cooker and cooking equipment so that the children attending Fovant youth club can learn basic cooking skills through the experience of making and eating healthy snacks.

8.3.4. The youth club have successfully recruited a paid worker, who is due to start in November 2013. It is hoped that in the future the children will be able to hold events in the community where people can sample and buy what is produced.

8.4.	Seeds4Success	South West Wiltshire footpath improvement programme	£5,000
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8.4.1. Officers are of the opinion that this application meets the 2013/14 grant criteria, conditional on the balance of funding being in place.

8.4.2. This application has been classified as a capital project by Wiltshire Council finance department.

8.4.3. This project is to restore local footpaths in partnership with parish councils and supporting the work of the AONB's sustainable rural tourism programme in the Nadder Valley. The project also intends to run 3 community volunteering days (in Tisbury, Mere and Wilton areas) to enable adult volunteers to take part during the project.

8.4.4. Over 60 local young people will take part in the project as well as at least 6 adult volunteers, in 25 sessions over a 6 month period. Young people who volunteer will benefit as part of the 'Leisure Credits' scheme, where they build up credits that can be exchanged for trips/activities.

<b>Appendices:</b>	Grant application 1 – Mere Bowls Club Grant application 2 – The Chris Brown Day Centre Grant application 3 – Fovant Youth Club Grant application 4 – Seeds4Success
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: <a href="mailto:stephen.harris@wiltshire.gov.uk">stephen.harris@wiltshire.gov.uk</a>
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## **Area Board Grant Detail**

**Applicant – Mere Bowls Club**

**Started on:** 04/09/2013 11:35:29

**ID:** 255

**Current Status:** Application Received

**To be considered at this meeting:**

16/10/2013 South West Wiltshire

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Mere Bowls Club New Changing Rooms

**6. Project summary:**

Mere Bowls Club wish to purchase and install a log cabin that would be subdivided to provide male and female changing facilities at the club, the building would also provide secure storage for personal items while members and our guests are playing bowls.

**7. Which Area Board are you applying to?**

South West Wiltshire

**Electoral Division**

Mere

**8. What is the Post Code of where the project is taking place?**

BA12 6EW

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

## 10. Finance:

### 10a. Your Organisation's Finance:

#### Your latest accounts:

09/2013

#### Total Income:

£7714.19

#### Total Expenditure:

£6067.43

#### Surplus/Deficit for the year:

£1646.76

#### Free reserves currently held:

(money not committed to other projects/operating costs)

£6535.42

#### Why can't you fund this project from your reserves:

In order to play bowls the green requires to be cut uniformly and to a length of normally 5mm, this requires expensive machinery normally costing in excess of £3,500 each, we need to maintain a reserve to cover the possible cost of replacing one or both of our current mowers. Also for the last two years we have used chemicals bought in bulk to save costs, we now need to replenish those stocks this winter.

We are a small community group and do not have annual accounts or it is our first year:

### 10b. Project Finance:

Total Project cost		£4000.00		
Total required from Area Board		£1500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Log Cabin	2900	Cash4clubs		1000
Electrics & Certificate	250	Co-Operative Community Fund		1500
Fencing	150			
Groundworks	100			
Benching	150			
Partitioning	250			
Timber Protection	200			

Total

£4000

£2500

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The facility will help us attract additional members to the sport of bowls thereby meeting the aims of the Mere Parish Council 5 year plan to get more people of all ages involved in sport for recreation and health reasons by providing better facilities at the club to minimise any/all apprehensions that prospective members might have with regards to their comfort and safety.

**14. How will you monitor this?**

By keeping an eye on membership levels and by asking new or prospective members their views on our current/proposed facilities

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The club will maintain the building once installed and ensure that the new building is included within our existing insurance policy, we do not foresee any additional running costs.

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

This application covers the whole project with costs of some £4000.00

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.



**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

**Current Case Notes**

26/09/2013 16:59:29 Further update provided by applicant: Our design team have been in contact with the carpenter/builder to discuss the issue of disabled access to the proposed new Changing Rooms and they have a plan to provide a minimum of 800mm wide doors to both changing facilities, it is planned for this to be accomplished by installing a hinged panel in the partition wall immediately behind, and in the middle of, both doors so that when the panel is hinged back a much larger diagonal access is provided to both rooms; when the panel is locked in its normal position a door width of some 740mm is provided. Other ideas have been looked at and the final solution will obviously depend on how the building is manufactured and assembled, detail that we do not currently know. I will of course keep you updated as we progress through the build and/or when the situation is resolved.

19/09/2013 14:17:16 Update provided by applicant: 1. The double doors are 1520mm wide, not wide enough for the required 800mm if we split the doors 50/50, we do have the services of a qualified carpenter/builder who is doing the modifications for us so we will address the issue with him when he returns from his father-in-laws funeral after the weekend. 2. It is planned for the access to be level with the surrounding paved area, but we have already agreed that a ramp will be provided to eliminate the need to 'bump' wheeled bowls trolleys up and down the step if there is one. 3. Disabled players can always use the existing changing facility which is located in the pavilion, this is the current disabled toilet that is used by most people who change for matches; this toilet would return to being solely a disabled facility once the changing rooms were installed.

18/09/2013 16:38:11 Email sent to applicant to check whether disabled access has been considered (question raised by Property Services).

## **Area Board Grant Detail**

**Applicant – Chris Brown Day Centre**

**Started on:** 06/09/2013 12:55:55

**ID:** 260

**Current Status:** Application Received

**To be considered at this meeting:**

16/10/2013 South West Wiltshire

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

The Chris Brown Day Centre

**6. Project summary:**

The Day Centre actively engages our Guests mentally and physically to stimulate their day. This involves paying outside speakers for interesting talks with films and slides. Guests do regular light exercises to keep them healthy. Outings to interesting places are arranged when and if funds are available. Lunch is included in their day. We provide a safe and supportive environment for our Guests to meet together in their local community once a week. We have a paid Organiser supported by 25 local Volunteers and 15 Volunteer Drivers for 20 Guests. It is very much a local supportive initiative.

**7. Which Area Board are you applying to?**

South West Wiltshire

**Electoral Division**

Fovant and Chalke Valley

**8. What is the Post Code of where the project is taking place?**

SP5 5BE

**9. Please tell us which theme(s) your project supports:**

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

If Other (please specify)

## 10. Finance:

### 10a. Your Organisation's Finance:

#### Your latest accounts:

04/2013

#### Total Income:

£9936.00

#### Total Expenditure:

£11813.00

#### Surplus/Deficit for the year:

£(1877)

#### Free reserves currently held:

(money not committed to other projects/operating costs)

£5000.00

#### Why can't you fund this project from your reserves:

At the present cost of running the Day Centre we will run out of funds in 2 1/2 years. We run at a loss even after cutting back on costly outings. Guests day rate has been increased by £2 to £10 per day but this will not cover rising costs nor give us sufficient funds to organise one or two outings which hugely benefit our elderly Guests

We are a small community group and do not have annual accounts or it is our first year:

### 10b. Project Finance:

Total Project cost £7500.00

Total required from Area Board £2000.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Lunches	6500.00	WCC Grant	yes	3173.00
Lectures	500.00	Guests		7300.00
Outings	1200.00	Donations		400.00
Rent	1500.00			
Insurance	250.00			
Telephone	100.00			
Salary	2800.00			

Miscellaneous 400.00

Total £13250

£10873

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The Villages of the Chalke Valley benefit from having this facility for the lonely, aged, bereaved and vulnerable members of the Valley. We achieve this by addressing their social isolation and loneliness, promoting physical health and mental well being with stimulating and interesting activities during their day out each week. This all contributes to their personal independence and helps improve quality of life. Finally it allows people to continue to be engaged within their local community. Our Organiser does not restrict herself to the one day\'s activities but keeps in touch with all our Guests particularly those ill or in hospital so a very caring and personal interest is taken throughout the whole year. Without sufficient funds these facilities will of necessity have to be restricted.

**14. How will you monitor this?**

The Trust Committee not only meets every three months to monitor the Day Centre but individual Trust Committee Members pay regular visits to the Day Centre to talk to the Guests to obtain genuine feed back on all aspects of the running of the Day Centre.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a very good question. We would look for every available grant and ask Parish Councils to see if they could afford more. BUT, it is most likely that this would never cover the costs and the Day Centre would close. A great loss to the Valley Community.

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

N/A

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 &

2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

**Current Case Notes**

02/10/2013 11:35:07 Update provided by applicant: 1. Our lectures range in cost from £60 per lecture if they have items to show/allow members to interact with etc to others, with slides etc, who charge £30 per time Therefore the sum of £500 would cover about 10 lectures during the year just under one a month. 2. We advertise mostly through word of mouth, The Chalke Valley is very close knit and our Guests, Volunteers and our Organiser are constantly in touch with the Villages to see who might wish to join and/ or be encouraged to join. Our Organiser would then pay a visit to see what was needed and if we were able to help. We also have a piece in the monthly Broadchalke Broadsheet that goes out to most of the local area. 3. We have not up to now linked into any other Day Centre. As a new Trust Committee we are still feeling our way. It is possible that we could combine on ,say, Outings to keep down the cost. Our Organiser also is the Organiser for Harnham Day Centre and this might well be a good idea. We do however meet once or twice a year at Age UK for general briefings and one does learn from the other Day Centres Members.

18/09/2013 16:39:45 Application received.

## **Area Board Grant Detail**

**Applicant – Fovant Youth Club**

**Started on:** 12/09/2013 21:28:49

**ID:** 271

**Current Status:** Application Received

**To be considered at this meeting:**

16/10/2013 South West Wiltshire

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Fovant youth club new cooking activities.

**6. Project summary:**

To purchase a cooker and cooking equipment so that the children attending Fovant youth club can learn basic cooking skills. To experience making and eating healthy snacks. To be aware of quantities needed to make cakes etc. Experimenting with flavours and ingredients to learn more about what tastes nice and together. As part of links in the community the children could have a tea and cake morning open to all to sample and buy their produce.

**7. Which Area Board are you applying to?**

South West Wiltshire

**Electoral Division**

Fovant and Chalke Valley

**8. What is the Post Code of where the project is taking place?**

SP3 5JY

**9. Please tell us which theme(s) your project supports:**

Children & Young People

If Other (please specify)

## 10. Finance:

### 10a. Your Organisation's Finance:

#### Your latest accounts:

01/2012

#### Total Income:

£1878

#### Total Expenditure:

£1565

#### Surplus/Deficit for the year:

£8902

#### Free reserves currently held:

(money not committed to other projects/operating costs)

£6000

#### Why can't you fund this project from your reserves:

We now have a paid helper ready to start in November, we will need our reserves to pay her wages. The club buildings are owned by the club and need to be maintained so a large amount is kept in reserve for any major building works that may occur. We also have very high annual insurance costs.

We are a small community group and do not have annual accounts or it is our first year:

### 10b. Project Finance:

Total Project cost		£500		
Total required from Area Board		£500		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
250	cooker	0		
250	equipmen			
Total	£0			£0

### 11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

### 12. If so, which Area Boards?

South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The children in Fovant and the surrounding areas will benefit from this project. They will learn about healthy foods, be able to cook healthy options explore new tastes and expand their knowledge on different foods. Share their ideas at home. Learn how to use scales, why we weigh ingredients what happens if you don't. How to use a cooker safely, personal hygiene and in the kitchen. learn the names of the equipment and techniques used in cooking. Having links with the wider community by offering tea and cakes for them to buy/sample.

**14. How will you monitor this?**

Keep a record of the activities popularity. How involved the children get with decision making.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

We might have to ask parents for voluntary donations. or try to sell the produce to the parents/children.

**16. If this application forms part of a larger project (eg. building of new village hall), please state what this project is and approximately how much the overall project will cost.**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land



**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

**Current Case Notes**

03/10/2013 10:07:52 Breakdown of cost for equipment provided: Equipment needed and costings. Mixers x 2 = £40 Scales x 2 =£20 Sandwich toaster =£10 Saucepan set = £40 Blender = £40 Bake ware = £40 Utensils = £30 Towels, oven gloves = £10 Food storage = £20 This all adds up to £250 pounds. Expenditure amended as follows: £250 cooker £250 equipment Total = £500

02/10/2013 16:35:42 Applicant advised that equipment now due to cost £245 and requested that expenditure is amended as follows: £250 cooker £245 equipment Total = £495

24/09/2013 11:16:29 Applicant asked to provide breakdown of cost for equipment and ingredients.

19/09/2013 10:56:44 Updated figures received.

## **Area Board Grant Detail**

**Applicant – Seeds4Success**

**Submitted:** 20/09/2013 09:21:03

**ID:** 281

**Current Status:** Application Submitted

### **1. Which type of grant are you applying for?**

Community Area Grant

### **2. Amount of funding required?**

£501 - £5000

### **3. Are you applying on behalf of a Parish Council?**

No

### **4. If yes, please state why this project cannot be funded from the Parish Precept**

### **5. Project title?**

Seeds4Success - Footpath Restoration Scheme

### **6. Project summary:**

Seeds4Success is a new charity set up to help young people to volunteer in their local communities. They will help to restore local footpaths which support the AONB sustainable rural tourism strategy in partnership with local parish councils. By giving up time at the weekends and in their holidays (around 25 sessions over 6 months) young people earn rewards for their volunteering to enable them to take part in activities they would otherwise not have access to. The project also intends to run 3 community volunteering days (in Tisbury, Mere and Wilton areas) to enable adult volunteers to take part during the project.

### **7. Which Area Board are you applying to?**

South West Wiltshire

### **Electoral Division**

### **8. What is the Post Code of where the project is taking place?**

SP36JJ

### **9. Please tell us which theme(s) your project supports:**

Children & Young People  
Countryside, environment and nature  
Economy, enterprise and jobs  
Health, lifestyle and wellbeing  
Inclusion, diversity and community spirit  
Safer communities

If Other (please specify)

## 10. Finance:

### 10a. Your Organisation's Finance:

Your latest accounts:

/07

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

### 10b. Project Finance:

Total Project cost		£11500		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Equipment	3075	Own fundraising	yes	600
Materials	1000	Sale of products	yes	400
Reward/Training Activities	6500	Parish councils		1500
Refreshments x25	625	Sowing Seeds	yes	4000
Community Events x3	300			
Total	<b>£11500</b>			<b>£6500</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

Over 60 local young people will take part in the project as well as at least 6 adult volunteers in 25 sessions over 6 months. This will include 3 community event days (1 in each community area) to enable local people to come and see the work being done and volunteer themselves. Building on the good reputation of the Leisure Credits scheme it includes 20% of the young people taking part that are disadvantaged (for example young carers, learning disabled or not in employment or training) and the project helps to address issues around rural isolation for young people, lack of training opportunities and lack of access to leisure facilities. Local communities also benefit by seeing the young people actively engaged in improving their local environment - it breaks down barriers. Young people have said 'I enjoy being respected by local people because of the work we do'. The local communities will also benefit economically as the sustainable tourism strategy is supported by helping to create safer and better access to public footpaths in the local areas. We hope to local communities will feel encouraged to help maintain their environment.

**14. How will you monitor this?**

We will keep records of the numbers of young people attending the project, any personal development and qualifications they receive through the work they undertake, a log of all the tasks we complete and in which community they have been carried out. Any correspondence from local communities about the jobs we have done will also be kept as well as photographic evidence of the jobs - particularly before and after shots.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

The Path Restoration scheme is a stand alone project, however Seeds4Success is in the first year of operating as an independent charity and we hope to raise funds through other grant applications, by generating income through community fundraising and sale of items made by the project and other paid environmental work undertaken for local groups.

**16. Is there anything else you think we should know about the project?**

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 &

2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

**Current Case Notes**

(none at this time)

**SOUTH WEST WILTSHIRE AREA BOARD  
(16 October 2013)**

**Your Local Issues**

**1. Purpose of the Report**

1.1. To update the board on all issues currently **in progress**.

**2. Issues in progress**

ID	Category	Location	Summary of Issue	Update
1312	Highways	Dinton	Speeding in Steep Hollow, Dinton	Parish Council have contacted originator re. lorry watch, currently on hold. Metro count on St Marys Road indicated no further action.
2152	Highways	Ugford	Village gateway request	Village gateway will be installed at western end of the village, now due for completion in Autumn 2013. Have requested update on progress.
2287	Highways	West Tisbury	Problems caused by farm vehicles on roads	Highways team report that farmer is responding to requests, not possible to prevent mud being on the road at all times. Responded to complaints in March 13 and considered that roads were in acceptable state.
2316	Highways	Teffont	Erosion of grass bank in middle Teffont Magna	White lining initiative agreed at CATG on 14.11.12 – work now complete.
2544	Highways	Donhead St Mary	Road surface condition on A30 at Higher Coombe	Highways team have asked Atkins to do this work out of programme, awaiting confirmation of when this will happen.
2654	Highways	Hindon	Location of 30mph signs near builders yard	Discussed at CATG on 22.11.12 – considered for prioritisation within the c class/unclassified road review by CATG in 2013/14.
2664	Highways	Fonthill Gifford	Speeding along B3089 Chilmark to Fonthill Estate offices	Highways team report that stretch of road will be reviewed towards end of financial year (2013/14) and will consider all available options
2680	Highways	Wilton	Speeding along Raceplain Road/South Street	Highways team estimated cost of installing gateway is £7,000. Town Council have indicated willingness to make a contribution; Highways engineer to look at possible scheme and report back to CATG.
2712	Highways	Wilton	Turning vehicles in Netherwells Lane (cul de sac)	Traffic Management team provided update, issue relates to private property and therefore any action requires consent of owner.
2741	Highways	Wilton	Speeding on A30 Shaftesbury road, Wilton	Metro count has indicated site eligible for Community Speed Watch – Wilton NPT report that currently unable to recruit enough volunteers

2749	Highways	Zeals	Speed limit outside new day nursery in Zeals	Discussed at CATG on 10.9.13; group decided that no further action warranted based on value for money.
2816	Highways	Bowerchalke	Dangerous bend at northern end of Bowerchalke	Parish Council have now asked for this issue to be withdrawn.
2817	Highways	Bowerchalke	Raised bump on road surface in Bowerchalke	Work ticket has been issued.
2843	Communities	Wilton	Re-painting of cemetery venue	Completed through Community Payback scheme.
2855	Highways	Stourton	Speeding on High Street	Road will be considered by CATG for prioritisation within the c class/unclassified road review in 2013/14.
2864	Car Parking	Tisbury	Additional parking bays for the Avenue in Tisbury	Request sent to Housing Management to consider increased parking as part of future investment. Housing Management due to consider requests in early 2014.
2947	Highways	Quidhampton	Road crossing needed for Wilton Road	Awaiting response from Highways Agency as to whether there are already plans in place for crossing as part of new cycle path
2948	Highways	Teffont	Faded white lines	CATG allocated funding to white lining initiative, now completed.
2965	Highways	Bowerchalke	SID request	Request list for all parishes has been provided to Community SID co-ordinator. Scheme is gradually being rolled out.
2968	Highways	Donhead St Andrew	Safety issue on A30	Possible action currently being considered by Highways team
2986	Highways	Chilmark	Review signage	Issue awaiting assessment by traffic management team
3004	Highways	Donhead St Mary	Speeding in Ludwell	Metro count result did not meet criteria for further action
3005	Highways	Berwick St John	Speeding on Water Street	Metro count result did not meet criteria for further action
3016	Highways	Ansty	Speeding on A30 at Ansty (Horwood Farm)	Road Policing Unit now monitoring the area
3027	Highways	Ansty	Speeding in Ansty	Awaiting outcome of metro count
3108	Highways	Broad Chalke	Various highways issues in Broad Chalke	New Highways Engineer to assess (commenced employment on 2 October 2013)

The following issues (highlighted above) are identified for closure:

- 2316
- 2749
- 2816
- 2843
- 2948
- 3004
- 3005

**3. Updates for the above issues:**

3.1. Full details on the issues are available online here:

<http://www.wiltshire.gov.uk/council/areaboards/southwestwiltshireareaboard.htm>

You then click on **issues tracking**. If you would like to be sent hard copies of the issues and updates please send an email to [stephen.harris@wiltshire.gov.uk](mailto:stephen.harris@wiltshire.gov.uk) or phone 01722 434211.

**4. Reporting an issue:**

4.1. To report an issue go to

[https://forms.wiltshire.gov.uk/area\\_board/areaboards.php](https://forms.wiltshire.gov.uk/area_board/areaboards.php)

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